



October 17, 2005

Gregory Seibert, Director
Office of Security & Compliance
Kent State University
PO Box 5190
Kent, Ohio 44242

SENT VIA U.S. MAIL & VIA FAX TO: 330/672-9374

RE: Use of Social Security Numbers as primary identifiers for student and faculty

Dear Mr. Seibert:

Pursuant to Ohio Revised Code §149.43, I hereby request the following documents in the possession of Kent State University:

- 1) Any documents revealing any and all of the ways Kent State University uses Social Security Numbers of students, faculty and staff.
- 2) Any documents, including privacy policies, demonstrating how Kent State University safeguards the collection, display and circulation of student, faculty and staff Social Security Numbers within and outside the University.
- 3) Any documents identifying the steps, if any, Kent State University has taken to replace the practice of using Social Security Numbers as the primary identifier of students and faculty.
- 4) Assuming Kent State University has researched the issue, any documents identifying the monetary costs associated with Kent State University switching from its current practice of using Social Security Numbers as the primary identifier of students and faculty.
- 5) Assuming Kent State University has researched the issue, any documents identifying the amount of time it would take to switch to a system that does not use Social Security Numbers as the primary identifier of students and faculty.

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I look forward to receiving copies of these documents via U.S. Mail and I understand I am responsible for the copying and mailing costs. If there are any questions pertaining to this request, please contact me at the number listed below.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeffrey M. Gamso'. The signature is fluid and cursive, starting with a large 'J' and ending with a long horizontal stroke.

Jeffrey M. Gamso
Legal Director

cc: Christine Link, Executive Director, ACLU of Ohio Foundation, Inc.
Lloyd Snyder, General Counsel, ACLU of Ohio Foundation, Inc.
Edward Mahon, Vice President – Information Services & CIO, Kent State
University
Carol Cartwright, President, Kent State University