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KATIE SCHWARTZMANN
STAFF ATTORNEY

July 24, 2007

Sheriff Marlin N. Gusman
2800 Gravier Street
New Orleans, LA 70119

Via U.S. mail and facsimile

Dear Sheriff Gusman:

This letter constitutes a request pursuant to Louisiana public records act, La. Rev. Stat. § 44:1 *et seq.*, and Louisiana Constitution Art. 12, § 3. For purposes of this Public Records Act request, the terms "Orleans Parish Prison" or "OPP" should be interpreted to include all buildings and structures used for housing prisoners confined to the custody and care of the OPCSO. Prior to producing any responsive documents, please advise me of the cost for making photocopies. Additionally, I am willing to make an appointment to come to your office to inspect the responsive documents and make photocopies at that time.

I hereby request that you produce a copy of the following documents:

1. Any and all documents regarding audits or inspections of conditions and/or operations at Orleans Parish Prison (OPP) completed since January 1, 2007 by:
 - a. All local, state, or federal officials or agencies, or their agents, and
 - b. all local, state, and national accrediting organizations;
2. any and all documents regarding fire drills and/or evacuation drills performed at OPP since January 1, 2007;
3. any and all plans regarding the emergency evacuation of OPP created since August 2006. This request includes, but is not limited to, any and all current evacuation plans; any and all current hurricane/flood contingency plans; and any and all current agreements between the Orleans Parish Criminal Sheriff's Office and local, state or federal agencies regarding emergency evacuation procedures at Orleans Parish Prison;
4. any and all documents of the daily count of prisoners housed at each OPP building for May 1, June 1, and July 1, 2007;
5. in addition to producing the daily counts in request (4), please provide any and all documents describing the breakdown of the daily population based on custodial status (*i.e.*, the number of prisoners for May 1, June 1, and July 1, 2007 in the custody of OPCSO, Louisiana Department of Corrections (DOC), U.S. Immigration and Customs Enforcement (ICE), U.S. Marshals Service (USMS), other);

(2)

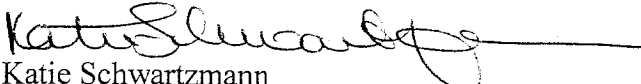
6. any and all documents of the daily count of prisoners housed at the Templeman Phase IV building for May 23-June 5, 2007;
7. the current rated capacity of each OPP building;
8. every current per diem rate of compensation received, pursuant to any contract or other agreement, by the Orleans Parish Criminal Sheriff's Office for detainees held on municipal charges, or under the custody of DOC, ICE, USMS, or any other entity;
9. any and all current contracts or other written agreements between the OPCS and the City of New Orleans, State of Louisiana and its agencies, ICE, and USMS, pertaining to the housing of prisoners at OPP;
10. any and all contracts for medical services and supplies provided at OPP, including, but not limited to, all contracts for medications, physician services, and hospital care;
11. any and all documents regarding the installation and/or repair of ventilation and/or forced air systems, by floor, in the HOD/CLU building, created since August 29, 2006;
12. any and all documents showing the correctional staffing complement at OPP, by shift, and location of posting, for May 1, 2007, June 1, 2007, and July 1, 2007;
13. a list of all health care staff positions at OPP, including vacant positions;
14. any and all documents created since August 29, 2006 regarding renovations to the emergency generators at OPP, or that show that the generators and/or emergency panels have been relocated;
15. any and all documents regarding pre-service and in-service training provided to OPP deputies and staff regarding emergency and evacuation procedures since August 2006;
16. the current medication formulary in use at OPP;
17. any and all documents regarding medication distribution practices at OPP, including but not limited to a list of all medications that are distributed as self-carry medications;
18. any and all documents pertaining to deaths in custody since September 2005; and
19. any and all documents pertaining to the current grievance/ "ARP" procedure at OPP.

If you choose to deny this request in whole or in part, please provide a written explanation for that denial, including reference to the specific statutory exemptions upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

As required by state law, please respond to this request within three business days.

Thank you very much.

Very truly yours,


Katie Schwartzmänn
Staff Attorney

cc: Usry & Weeks