August 15, 2012

Via Email: tmacleod@aclu-nj.org
Mr. Thomas MacLeod
ACLU
P.O. Box 32159
Newark, NJ 07102

File Number: CA 12:428

Dear Mr. MacLeod:

Enclosed please find the document(s) you requested from the City of Paterson under the “Open Public Records Act” (OPRA). Kindly be advised of the answers to specific questions/numbers:

#3  b. – No Record on File.
#3  c. – 5 Units
#3  d. – 5 Units
#3  e. – 0
#7. – Training provided by vendor.

If you have additional questions, please do not hesitate to call me.

Sincerely,

Sonia Gordon
Deputy City Clerk

SG:
Enclosures
Paterson Police Department

PROCEDURE

SUBJECT: AUTOMATED LICENSE PLATE READERS (ALPRs)

PURPOSE: The purpose of this policy is to provide clear direction on the appropriate use of Automated License Plate Readers (ALPRs) and establish proper protocols and safeguards for the storage and usage of data collected by these devices for law enforcement purposes.

POLICY: It shall be the policy of the Paterson Police Department to ensure both the integrity and security of information obtained from Automated License Plate Readers (ALPRs) and that their usage is strictly limited to the obtaining of information in the furtherance of legitimate law enforcement objectives.

APPROVED BY: William Fraher
	Acting Chief of Police


EFFECTIVE: January 1, 2012

SUPERCEDES: New
I. DEFINITIONS;

**Automated License Plate Readers (ALPRs):** A system consisting of a camera, or cameras and related equipment that automatically and without direct human control locates, focuses on, and photographs license plates and vehicles that come into range of the device and automatically converts digital photographic images of scanned license plates into electronic text documents for later comparison with data files for vehicles on a BOLO (be on the lookout) list programmed into the device's electronic memory. The term Automated License Plate Readers (ALPRs) includes both devices that are placed at a stationary location and mobile devices affixed to a police vehicle and capable of operating while the vehicle is in motion.

**BOLO Bulletin:** For purposes of this policy, BOLO refers to a "Be on the Lookout" warning, notification or advisory to law enforcement personnel indicating that one or more license plates, partial plates or vehicles had been programmed into the ALPR triggering an automated alert if the device captures the image of a match included on any programmed Initial or Post-Scan BOLO list. (Sometimes commonly referred to colloquially as a "Hot-List").

**Initial BOLO List:** Refers to the BOLO list programmed into an ALPR at the time that the device was being used to scan license plates in the field.

**Post-Scan BOLO List:** Refers to a BOLO list that is compared against stored data collected by an ALPR, including scanned license plate data that has been transmitted to another device or data storage device or system.

**BOLO Initiation:** Refers to a determination by a law enforcement agency that there is a legitimate and specific law enforcement reason to identify or locate a particular vehicle or, in the case of a post-scan BOLO, there is a legitimate and specific reason to ascertain the past location(s) of a particular vehicle.

**Stored Data:** Refers to all information captured by an ALPR and stored in the device's memory or in a separate data storage device or system. The term includes the recorded image of a scanned license plate and optical character recognition data, a contextual photo (i.e., a photo of the scanned vehicle and/or occupants), global positioning system ("GPS") data (when the ALPR is equipped with a GPS receiver) or other location information, and the date and time of the scan. The term applies to both alert data and non-alert data that has been captured and stored by an ALPR or in a separate data storage device or system.

**Alert Data:** Means information captured by an ALPR relating to a license plate that matches the license plate on an "initial" or "post-scan" BOLO list.

**Immediate Alert:** Refers to an alert that occurs when a scanned license plate matches the license plate on an initial BOLO list and that is reported to the officer operating the ALPR, by means of an audible alarm or by any other means, at or about the time that the subject vehicle was encountered by the ALPR.
Non-Encounter Alert: Refers to an immediate alert where the officer operating the ALPR is instructed to notify the agency that put out the BOLO without initiating an investigative detention of the subject vehicle or otherwise revealing to the occupant(s) of that vehicle that its location has been detected or that it is the subject of law enforcement attention (e.g., a Violent Gang or Terrorist Organization File (VTOF) alert).

Personal Identifying Information: Means information that identifies one or more specific individuals, including an individual’s name, address, social security number, vehicle operator’s license number, or biometric records. The term includes personal identifying information that is included within the data comprising a BOLO list, as well as personal identifying information that is learned by checking a license plate scanned by an ALPR against the Motor Vehicle Commission database or any other data system that contains personal identifying information.

Scan: Refers to the process by which an ALPR automatically focuses on, photographs, and converts to digital text the license plate of a vehicle that comes within range of the ALPR.

Authorized User: Means a sworn or civilian employee of the Paterson Police Department who has been authorized by the Chief of Police to operate an ALPR, or to access and use ALPR stored data after having successfully completed training regarding the operation of ALPRs and the protocols, procedures and restrictions of this policy.

Designated Supervisor: Means a superior officer assigned by the Chief of Police to oversee and administer, or to assist in overseeing and administering, the agency’s use of ALPRs and stored ALPR data.

Post-Scan BOLO Query: Refers to the process of comparing a post-scan BOLO list against stored ALPR data.

Crime Scene Query: Refers to the process of accessing and reviewing stored ALPR data that had been originally scanned at or about the time and in the vicinity of a reported criminal event for the purpose of identifying vehicles or persons that might be associated with that specific criminal event as suspects, witnesses, or victims.

Criminal Event: Means a specific incident or series of related specific incidents that would constitute an indictable crime New Jersey laws, whether or not the incident(s) have occurred or will occur within the State of New Jersey. The term includes attempt or conspiracy to commit a crime or actions taken in preparation for the commission of the crime, such as conducting a surveillance of the location to identify and thwart security measures or conducting a rehearsal of a planned crime. The term includes two or more separate criminal acts or episodes that are linked by common participants or that are reasonably believed to have been undertaken by a criminal organization or as part of an ongoing conspiracy.
Crime Trend Analysis: Refers to the analytical process by which stored ALPR data is used, whether alone or in conjunction with other sources of information, to detect crime patterns by studying and linking common elements of recurring crimes in an effort to predict when and where future crimes may occur and to link specific vehicles to potential criminal or terrorist activity.

II. DEPLOYMENT OF ALPRS:

An ALPR and data generated by an ALPR shall only be used for official and legitimate Law Enforcement business and in conjunction with the terms and conditions set forth in this policy.

A. ALPR Scanning Limited to Vehicles Exposed to Public View. An ALPR shall only be used to scan license plates of vehicles that are exposed to public view [e.g., vehicles on a public road or street, or that are on private property but whose license plates(s) are visible from a public road, street, or a place to which members of the public have access, such as the parking lot of a shopping mall or other business establishment].

B. An ALPR shall not be deployed in the field unless the deployment has been authorized by the Chief of Police or a designated supervisor. Such authorization may be given for repeated or continuous deployment of an ALPR [e.g., mounting the device on a particular police vehicle, or positioning the ALPR at a specific stationary location], in which event the deployment authorization shall remain in force and effect until rescinded or modified by either the Chief or Police or his designee.

C. Members of the department shall not operate an ALPR until first having received proper instruction and training in both the operation of the device and the terms, conditions and restrictions of their usage as set forth by this policy.

III. MAINTENANCE OF RECORDS:

Each department that owns or operates and deploys an ALPR shall maintain a written or electronic record consisting of the following:

A. Documenting of Deployment and operation;
   1. Date and time of ALPR deployment.
   2. Identity of operator.
   3. Whether the device was mobile or stationed at a fixed post.
   4. Whether ALPR data was transferred to any other data storage device or system.
B. Documentation and accessibility of the use of stored ALPR data:

1. Date and time of access and in the case of access to stored non-alert data, the basis for the type of access which would otherwise be authorized [i.e., post scan BOLO query, crime scene query or crime trend analysis].

2. The authorized user who accessed the stored data.

3. Whether an automated software program was used to analyze stored data.

4. The identity of the designated supervisor authorizing the disclosure of personal identifying information based upon any crime trend analysis being conducted or undertaken.

5. The identity of the designated supervisor who approved any use of an automated crime trend analysis computer program that would automatically issue an alert and disclose personal identifying information.

C. Retentions of Records;

All written or electronic records of ALPR activity and access to ALPR data shall be maintained by the department for a period of five years, and shall be kept in a manner that makes such records readily accessible to any person authorized by law to audit the department’s use of ALPRs and ALPR-generated data.

IV. CONTENT AND APPROVAL OF BOLO LISTS:

A. A license plate number or partial license plate number shall not be included in an ALPR initial BOLO list unless there is a legitimate and specific law enforcement reason to identify or locate that particular vehicle or any person or persons who are reasonably believed to be associated with that vehicle. A license plate or partial license plate number shall not be included in a Post-Scan BOLO list unless there is a legitimate and specific law enforcement reason to ascertain the past locations(s) of that particular vehicle or of any person or persons who are reasonably believed to be associated with that vehicle.

Examples of legitimate and specific law enforcement reasons include:

1. Persons who are subject to an outstanding arrest warrant.

2. Missing Persons

3. AMBER Alerts

4. Stolen Vehicles
5. Vehicles believed to be involved in the commission of crimes or disorderly person's offenses.

6. Vehicles believed to be operated by those whose license are suspended, revoked or who do not possess a valid driver's license.

7. Vehicles with expired registrations or other Title 39 violations.

8. Persons who are subject to a restraining order or curfew issued by a court or Parole Board.

9. Persons wanted by a law enforcement agency who are of interest in a specific investigation, whether or not they are themselves suspected of criminal activity.

10. Persons who are on any watch list issued by a State or federal agency responsible for Homeland Security.

B. **Downloading of BOLO Lists Data**: BOLO list information may be downloaded in batch form from other databases, including but not limited to the National Crime Information Center (NCIC), National Insurance Crime Bureau, U.S. Department of Homeland Security and the Motor Vehicle Commission.

C. **Lost Updates**: An initial BOLO list may be revised at any time. In the event that an initial list is constructed utilizing complete or partial sets of data downloaded from another database, any changes that may have been made in the data maintained in those other databases must be accounted for. In the case of a mobile unit attached to a police vehicle, updates shall be made at the start of each shift. Updates of ALPRs at a stationary location shall be made as frequently as practicable and on not less than a daily basis. Information concerning any license plate that is referenced in an AMBER Alert activated by the New Jersey State Police shall be added to the initial BOLO list as expeditiously as possible, and shall remain in the initial BOLO list until the AMBER Alert expires or is withdrawn.

D. **Special Instructions for Immediate Alert Response**: When practicable, the reason for placing a vehicle on BOLO list shall be included with the BOLO and shall be disclosed to the officer who will react to an immediate alert. If for any reason an officer reacting to an immediate alert should not initiate an investigative detention (e.g., where the license plate was included in the BOLO list because the department or any other agency wanted to be notified of the location of the subject vehicle without alerting the driver/occupants that they are the subject of law enforcement attention), to the extent feasible the information attached to the license plate on the BOLO list shall be entered in such a way as to cause the ALPR to clearly designate an immediate alert as a "non-encounter" alert, and shall provide specific instructions to the officer as to who to notify of the alert.
V. POLICE RESPONSE TO AN IMMEDIATE ALERT

A. When an officer operating a vehicle equipped with an ALPR receives an immediate alert, the officer shall take such action in response to the alert as is appropriate under the circumstances. An officer alerted to the fact that an observed motor vehicle's license plate is on the BOLO list may be required to make a reasonable effort to confirm that a wanted person is actually in the vehicle before the officer would have a lawful basis to stop the vehicle. (State v. Parks, 288 N.J. Super. 407 App. Div. 1996); police do not have reasonable suspicion to justify a stop based on a computer check that shows that the operator's license of the registered owner of the vehicle is suspended unless the driver generally matches the owner's physical description (e.g., age and gender).

B. An officer reacting to an immediate alert shall consult the database to determine the reason why the vehicle had been placed on the BOLO list and whether the alert has been designated as a non-encounter alert. In the event of a non-encounter alert, the officer shall follow any instructions included in the alert for notifying the law enforcement or homeland security agency that had put out the BOLO.

VI. SECURITY OF STORED ALPR DATA

Stored ALPR data shall be maintained electronically in such a manner as to distinguish alert data from normal data so as to ensure that access to and use of non-alert data and any disclosure of personal identifying information resulting from the analysis of non-alert data occurs only as authorized. Positive alert data may, as appropriate, be transferred to the appropriate active investigation file and may as appropriate be placed into evidence in accordance with the department's evidence or records management procedures.

NOTE: All ALPR stored data shall be kept in a secure data storage system with access restricted to authorized persons.

VII. RETENTION PERIOD AND PURGING OF STORED DATA

ALPR stored data shall be retained for a period of five years, after which, the data shall be purged from the agency's data storage device or system. ALPR data may be purged prior to the expiration of the five-year retention period only if the data has been transferred to the State Police Regional Operations Intelligence Center (R.O.I.C.) or any other system that aggregates and stores data collected by two or more law enforcement agencies. Any ALPR data transferred to another agency shall indicate the date on which the data had been collected by the ALPR so that the receiving agency may comply with the five-year retention and purging schedule.
VIII. LIMITATIONS ON USE AND ACCESS OF STORED ALPR DATA

The following represents the type of access to stored ALPR data permissible under this policy for authorized users in the furtherance of legitimate law enforcement purposes.

A. Access to Positive Alert Data: An authorized user may access and use stored ALPR alert data as part of an active investigation or for any other legitimate law enforcement purpose, including but not limited to a post-scan BOLO query, a crime scene query, or crime trend analysis. A record shall be made of the access to the data, which may be an automated record that documents the date of access, and the identity of the authorized user. An authorized user need not obtain approval from the Chief of Police or a designated supervisor for each occasion on which he or she accesses and uses stored ALPR data. Once positive alert data has been accessed and transferred to an investigation file, it shall not be necessary thereafter to document further access.

B. Access to Non-Alert Data: Access to and use of stored non-alert ALPR data is limited to the following three purposes:

1. Post-Scan BOLO query
2. Crime-Scene Query

Authorized users need not obtain approval from the Chief of Police or a designated supervisor for each occasion on which he or she accesses and uses stored non-alert data.

C. Post-Scan BOLO Query: Authorization for comparison of a post-scan BOLO list against stored ALPR data where the results of the query might reasonably lead to the discovery of evidence or information relevant to any active investigation or ongoing law enforcement operation, or where the subject vehicle might be placed on an active initial BOLO list. [i.e., reviewing stored non-alert data to determine whether a specific vehicle was present at the time and place where the ALPR data was initially scanned for the purpose of confirming or dispelling an alibi defense or to develop lead information for the purpose of locating a specified vehicle or person]. A check of stored data may also be made to determine whether a vehicle that was only recently added to an initial BOLO list had been previously observed in the jurisdiction before it had been placed on an initial BOLO list.

D. Crime-Scene Query: Authorization to access and utilize stored non-alert data when:

1. Such access might reasonably lead to the discovery of evidence or information relevant to the investigation of a specific criminal event or where reason exists to believe that a specific person or vehicle was at or near the location of a specified crime at the time of its commission.
2. A Crime Scene Query shall not be conducted to review stored non-alert data based on general crime patterns (i.e., identify persons traveling in or around a "high crime area") but rather is limited to situations involving specific criminal events as that term is defined in these

3. The Crime Scene Query of non-alert stored data shall be limited in scope to stored non-alert data that is reasonably related to the specified criminal event considering the date, time, location, and nature of the specified criminal event. For example, a crime that reasonably involves extensive planning and possible "rehearsals," such as a terrorist attack, would justify examining stored non-alert data that had been scanned and collected days or even weeks or months before the criminal event, and that may have been scanned at a substantial distance from the site of the crime or intended crime [e.g., at any point along a highway leading to the intended crime site]. In contrast, a spontaneous crime might reasonably justify examination of stored non-alert data that was scanned and collected on or about the time of and in closer physical proximity to the criminal event.

4. In accordance with this policy, adequate documentation shall be made in a Crime Scene Query regarding the specific crime or related crimes constituting the criminal event and the date(s) and location(s) of the specified crime(s).

IX. CRIME TREND ANALYSIS

The access and use of stored non-alert data for purposes of conducting crime trend analysis must be authorized and approved by designated supervisor when such analysis is being undertaken to produce analytical products that are intended to assist the agency in the performance of its duties. A designated supervisor may authorize one or more authorized users to conduct a method or methods of crime trend analysis on a repeated or continuous basis, in which event such authorization shall remain in force and effect unless and until modified or rescinded by the supervisor. A designated supervisor may also approve the use of an automated software program to analyze stored data to look for potentially suspicious activity or other anomalies that might be consistent with criminal or terrorist activity.

A. Crime Trend Analysis of stored non-alert data, whether automated or done manually, shall not result in the disclosure of personal identifying information to an authorized user or any other person unless:

1. Specific and articulable facts can be pointed to that warrant further investigation of possible criminal or terrorist activity by the driver or any occupant of a specific vehicle and access to the personal identifying information based on those specific and articulable facts has been approved by a designated supervisor.
2. Such approval may be given by a designated supervisor in advance when the crime trend analysis reveals the existence of specified suspicious circumstances that would warrant further investigation and that would justify disclosure of personal identifying information to the authorized user conducting the analysis in accordance with the "specific and articulable facts that warrant further investigation" standard.

3. The designated supervisor shall document any and all specified suspicious circumstances for which disclosure of personal identifying information is pre-approved if those suspicious circumstances are revealed by an authorized crime trend analysis.

4. When an automated crime trend analysis computer program is used, specified suspicious circumstances that would warrant further investigation and that would otherwise justify disclosure of personal identifying information to an authorized user may also be pre-approved by a designated supervisor and built into the computer program so that if the program identifies the existence of the pre-determined suspicious circumstances it will automatically alert the authorized user of the suspicious activity and provide to him or her the relevant personal identifying information in accordance with the established "specific and articulable facts that warrant further investigation" standard; OR

5. Disclosure of personal identifying information concerning any vehicle plate scanned by the ALPR is authorized by a Grand Jury Subpoena.

B For the purposes of this Section, the "specific and articulable facts that warrant further investigation" standard required for the disclosure of personal identifying is intended to be comparable to the "specific and articulable facts that warrant heightened caution" standard developed by the New Jersey Supreme Court in State v. Smith, 134 N.J. 559, 616-19 (1994) [establishing the level of individualized suspicion required before an officer may order a passenger to exit a motor vehicle stopped for a traffic violation].

C. The accessing of stored non-alert ALPR data for purposes of conducting crime trend analysis shall be sufficiently documented and shall include:
   1. The nature and purpose of the crime trend analysis.
   2. The persons who accessed stored non-alert ALPR data for use in conducting that analysis
   3. The designated supervisor who approved access to ALPR non-alert data.
4. The specific and articulable facts that warrant further investigation and the designated supervisor who reviewed those facts and approved the disclosure of personal identifying information or who pre-approved disclosure of personal identifying information upon specified circumstances identified by an automated crime trend analysis computer program, OR

5. Where applicable, the fact that access to personal identifying information was authorized by a Grand Jury Subpoena.

X. SHARED LAW ENFORCEMENT ACCESS TO DATA

Any ALPR data may be shared with and provided to any other law enforcement agency. Stored ALPR data may be combined with ALPR data collected by two or more law enforcement agencies (e.g., collection of stored data by the State Police Regional Operations Intelligence Center), provided that such aggregated data shall only be retained, accessed, and used in accordance with the provisions of this policy and the Attorney General Guidelines.

A. Record of Shared Access and Responsibilities: When ALPR data is made accessible to or otherwise shared with or transferred to another law enforcement agency, the agency that collected the ALPR data shall document the identity of the other agency and the specific officer(s) or civilian employee(s) of that agency who were provided the information.

B. Aggregated Data Transfer: When the transfer of stored ALPR data is done periodically as part of a system for aggregating data collected by two or more law enforcement agencies (e.g., the scheduled and routine transmittal of data to the State Police Regional Operations Intelligence Center), each agency contributing data to the combined database shall maintain a record of the data transfer, which may be an automated record, and shall have and keep on file a memorandum of understanding or agreement or other memorialization of the arrangement for maintaining and populating a database comprised of stored ALPR data collected by multiple law enforcement agencies.

XI RELEASE OF DATA TO NON-LAW ENFORCEMENT PERSONNEL

Stored ALPR data shall be treated as "criminal investigatory records" within the meaning of N.J.S.A. 47:1A-1 et seq., and shall not be shared with or provided to any person, entity, or government agency, other than a law enforcement agency, unless such disclosure is authorized by a subpoena or court order, or unless such disclosure is required by the Rules of Court governing discovery in criminal matters. Any agency receiving a subpoena or court order for the disclosure of ALPR data shall, before complying with the subpoena or court order, provide notice to the County Prosecutor.
Resolution of the City of Paterson, N.J.

No. 27 Res. # 09:857

Date of Adoption: NOVEMBER 24, 2009

Factual Contents Certified By: [Signature]

Title:
RESOLUTION AUTHORIZING THE AWARD OF CONTRACT UNDER NEW JERSEY STATE CONTRACT FOR THE PURCHASE AND INSTALLATION OF LICENSE PLATE READERS AND ACCESSORIES FOR THE POLICE DEPARTMENT
(PD.RESO.READERS.11.09)

COUNCILPERSON: VERA AMES GARNES

Introducing the Following Resolution:

WHEREAS, THERE EXISTS A NEED FOR THE PURCHASE AND INSTALLATION OF LICENSE PLATE READERS AND ACCESSORIES FOR THE POLICE DEPARTMENT; AND

WHEREAS, THE DIRECTOR OF THE POLICE DEPARTMENT RECOMMENDS THE PURCHASE BE MADE FROM GTBM INC. OF EAST RUTHERFORD, NEW JERSEY UNDER NEW JERSEY STATE CONTRACT NUMBER A-69834 AND MORRIS COUNTY CO-OP CONTRACT #41; AND


NOW THEREFORE BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATerson THAT A CONTRACT FOR THE PURCHASE AND INSTALLATION OF THREE LICENSE PLATE READERS AND ACCESSORIES BE AWARDED TO GTBM INC., 351 PATerson AVENUE, EAST RUTHERFORD, NEW JERSEY 07073 IN THE TOTAL AMOUNT OF $68,820.00.

BE IT FURTHER RESOLVED THAT THE MAYOR AND CITY CLERK ARE HEREBY AUTHORIZED TO EXECUTE ANY NECESSARY DOCUMENTS APPROVED AS TO FORM BY THE LAW DEPARTMENT.

BE IT FURTHER RESOLVED THAT NONE OF THE AFORESMENTioned GOODS/SERVICES BE PROVIDED UNTIL ACTUALLY CERTIFIED BY THE ACTING FINANCE DIRECTOR AGAINST THE 2010 TEMPORARY MUNICIPAL BUDGET AS ADOPTED AND IN ACCORDANCE WITH N.J.A.C.5:30-5.5(a).

STATEMENT OF PURPOSE

THIS PURPOSE OF THIS RESOLUTION IS TO AUTHORIZE THE PURCHASE AND INSTALLATION OF LICENSE PLATE READERS FOR THE POLICE DEPARTMENT.

SECONDED BY COUNCILPERSON: ANDRE SAYEGH

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Adopted at a meeting of the Municipal Council of the City of Paterson, N.J.,

November 24, 2009

[Signature] President of the Council

[Signature] Deputy City Clerk

This Resolution when adopted must remain in the custody of the City Clerk. Certified copies are available.
Resolution of the City of Paterson, N.J.

No. Res. # Date of Adoption
Division

TITLE:
RESOLUTION AUTHORIZING THE AWARD
OF CONTRACT UNDER NEW JERSEY STATE
CONTRACT FOR THE PURCHASE AND
INSTALLATION OF LICENSE PLATE READERS
AND ACCESSORIES FOR THE POLICE DEPARTMENT

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Adopted at a meeting of the Municipal Council of the City of Paterson, N.J., .

President of the Council
City Clerk

This Resolution when adopted must remain in the custody of the City Clerk. Certified copies are available.
MEMORANDUM

TO: GLEN BROWN, POLICE DEPARTMENT DIRECTOR
FROM: HARRY M. CEVALLOS, PURCHASING AGENT
RE: LICENSE PLATE READERS
DATE: OCTOBER 29, 2009

PLEASE SIGN AND FOLLOW PROCEDURES FOR APPROVAL OF RESOLUTION (S) ATTACHED.

1. DIRECTOR MUST SIGN AS TO FACTUAL CONTENTS.

2. SEND TO LEGAL FOR SIGNATURE.

3. AFTER LEGAL SIGNS AND RETURN ORIGINAL, MAKE ONE (1) COPY OF RESOLUTION AND SEND TO ELI M. BURGOS, BUSINESS ADMINISTRATOR.

4. YOU WILL BE NOTIFIED BY THE BUSINESS ADMINISTRATOR IF RESOLUTION MAY BE FORWARD TO YOUR COMMITTEE FOR DISCUSSION. UPON APPROVAL BY COMMITTEE, FORWARD THE ORIGINAL AND 17 COPIES OF THE RESOLUTION TO JANE E. WILLIAMS - WARREN, CITY CLERK.

NOTE: ANY RESOLUTION THAT REFERS TO AN ATTACHMENT, THE ATTACHMENT MUST ACCOMPANY ALL COPIES IF 15 PAGES OR LESS. IF THE ATTACHMENT ARE MORE THAN 15 PAGES, RESOLUTION AND ATTACHMENTS ARE FORWARD ONLY TO, THE BUSINESS ADMINISTRATOR, COUNCIL PRESIDENT, CORPORATION COUNCIL, AND COUNCIL COMMITTEE.

BE FURTHER ADVISED THAT BID SPECIFICATIONS AND SCOPE OF WORK FOR ALL CONTRACTS OR AGREEMENTS MUST ACCOMPANY THE RESOLUTION

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE DIVISION OF PURCHASING AT: 973-321-1340.

THANK YOU.
Harry Cevallos

From: Allen Zaks
Sent: Wednesday, October 28, 2009 12:01 PM
To: Harry Cevallos
Subject: RE: LICENSEREADERS10

Approved as revised.

From: Harry Cevallos
Sent: Wednesday, October 28, 2009 8:39 AM
To: Allen Zaks
Subject: LICENSEREADERS10

Good morning Allen:

WITH REVISIONS PLEASE ADVISE. THANK YOU

10/28/2009
RESOLUTION AUTHORIZING THE AWARD
OF CONTRACT UNDER NEW JERSEY STATE
CONTRACT FOR THE PURCHASE AND
INSTALLATION OF LICENSE PLATE READERS
AND ACCESSORIES FOR THE POLICE DEPARTMENT

(PD.RESO.READERS.11.09)

WHEREAS, THERE EXISTS A NEED TO PURCHASE AND INSTALLATION OF LICENSE
PLATE READERS AND ACCESSORIES FOR THE POLICE DEPARTMENT; AND

WHEREAS, THE DIRECTOR OF THE POLICE DEPARTMENT RECOMMENDS THE
PURCHASE BE MADE FROM GTBM INC. OF EAST RUTHERFORD, NEW JERSEY UNDER NEW
JERSEY STATE CONTRACT NUMBER A-69834 AND MORRIS COUNTY CO-OP CONTRACT #41.

NOW THEREFORE BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY
OF PATERSON THAT A CONTRACT FOR THE PURCHASE AND INSTALLATION OF THREE
LICENSE PLATE READERS AND ACCESSORIES BE AWARDED TO GTBM INC., 351 PATERSON
AVENUE, EAST RUTHERFORD, NEW JERSEY 07073 IN THE TOTAL AMOUNT OF
$ 68,820.00.

BE IT FURTHER RESOLVED THAT THE MAYOR AND CITY CLERK ARE HEREBY
AUTHORIZED TO EXECUTE ANY NECESSARY DOCUMENTS APPROVED AS TO FORM BY
THE LAW DEPARTMENT.

BE IT FURTHER RESOLVED THAT NONE OF THE AFOREMENTIONED
GOODS/SERVICES BE PROVIDED UNTIL ACTUALLY CERTIFIED BY THE ACTING FINANCE
DIRECTOR AGAINST THE 2010 TEMPORARY MUNICIPAL BUDGET AS ADOPTED AND IN
ACCORDANCE WITH N.J.A.C.5:33-5.5.(a).

STATEMENT OF PURPOSE

THIS PURPOSE OF THIS RESOLUTION IS TO AUTHORIZE THE PURCHASE AND
INSTALLATION OF LICENSE PLATE READERS FOR THE POLICE DEPARTMENT.
### Requisition

Date: 10/19/09

**Department & Symbol**

**LAST SUPPLIER**

**COST**

**DATE**

**QUOTES RECEIVED:**

1. (SOLE SOURCE PROVIDER)

2.

3.

**ORDER IS FOR:** (CHECK APPROPRIATE BOX)

- [ ] 3 Month's Supply
- [ ] 6 Month's Supply
- [ ] 9 Month's Supply
- [ ] 12 Month's Supply

☑ PURCHASING UNDER N.J. STATE CONTRACTS; SUPPLY STATE NO. A69534

☑ PURCHASE UNDER CITY BID

☑ EMERGENCY PURCHASE SIGNATURE OF DEPARTMENT HEAD

☑ PURCHASE EXEMPT FROM LOCAL PUBLIC CONTRACTS LAW N.J.S.A.40A:11-5

**Supplier** GTBM

351 Paterson Ave East Rutherford NJ 07073

**Requisition will not be processed unless signed and all information is supplied**

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Quote# 0012364</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3 License Plate Readers and accessories</td>
<td>$68,820.00</td>
<td></td>
</tr>
</tbody>
</table>

Shipping

Total

$68,820.00

**DIVISION OF**

Police

Signature of Department Head

Accounts & Control Confirmed

17765
OFFICIAL REPORT

To: Commanding Officer
From: Lieutenant John Russo 3506
Subject: License Plate Readers
Date: 09/29/2009

Sir,

On 09/28/2009 I was advised by Police Director Glenn Brown that Mayor Torres is requested to have a License plate reader vehicle deployed in each police district. Attached is a quote from GTBM for three additional LPR.

Respectfully Submitted

[Signature]
Lieutenant John Russo 3506
### Quotation Ref: 0012364

**Printed:** Tuesday, September 29, 2009 at 11:03:49AM

**Customer:**
Paterson Police Department  
111 Broadway  
Paterson, NJ 07505

**Deliver To:**
Paterson Police Department  
111 Broadway  
Paterson, NJ 07505  
United States

---

**Department / Contact:**
John Russo, (LT.)

**Created by:**
PETRPOULAKIS  
9/28/2009  
George Petropoulos  
25  
201-481-2648  
george@gtbm.com

**Owner Personnel:**
George Petropoulos Jr. (Mr.)

---

### Items

All prices shown exclude Sales Tax

<table>
<thead>
<tr>
<th>Description</th>
<th>List Price</th>
<th>Sell Price</th>
<th>Qty</th>
<th>Total Discount</th>
<th>Net Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HARDWARE</td>
<td>$16,550.00</td>
<td>$16,550.00</td>
<td>3</td>
<td>$0.00</td>
<td>$49,650.00</td>
</tr>
</tbody>
</table>
| PIPS Three Camera System with 810nm  
Mobile Law Enforcement Package - State low profile camera(s) with 810nm or 950nm illumination, SuperFlex III processor, camera add-on connector(s), GPS module, PAGIS software, PIPS ALPR/OCR Engine, Client/Server architecture, Lightbar Mounting Bracket(s) and Plate(s)  
21"x18" Crown Vic slide out trunk tray | $240.00 | $240.00 | 3 | $0.00 | $720.00 |
| SERVICES | $1,200.00 | $1,200.00 | 3 | $0.00 | $3,600.00 |
| Vehicle Installation and Setup | $2,000.00 | $2,000.00 | 3 | $0.00 | $6,000.00 |
| Second Year Maintenance Service  
Percent of Hardware and Software Purchase | $2,200.00 | $2,200.00 | 3 | $0.00 | $6,600.00 |
| Service Maintenance Year 3  
Morris County CO-OP Contract  
MCCPC Contracts# 41 - Purchase of Communication Equipment | $0.00 | $0.00 | 1 | $0.00 | $0.00 |
| SOFTWARE | $2,250.00 | $2,250.00 | 1 | $0.00 | $2,250.00 |

**BOSS SOFTWARE (5 USER)**
<table>
<thead>
<tr>
<th>Vendor Name and Address</th>
<th>SBE/MBE/WBE/PURCH</th>
<th>Contract #</th>
<th>Expiration Date</th>
<th>Terms</th>
<th>Delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAT Communications Corp</td>
<td>NO / NO / NO / YES</td>
<td>69833</td>
<td>10/31/09</td>
<td>NONE</td>
<td>SPECIFIED ELSEWHERE</td>
</tr>
<tr>
<td>3030 Veterans Road West</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staten Island, NY 10309</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Person: Joseph Amodea</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| GeoComm Inc                    | NO / NO / NO / YES| 69838      | 10/31/09        | NONE  | SPECIFIED ELSEWHERE   |
| 601 W Saint Germain St         |                   |            |                 |       |                       |
| St Cloud, MN 56301             |                   |            |                 |       |                       |
| Contact Person: Dan Rudningen  |                   |            |                 |       |                       |

| Gold Type Business Machines Inc| YES / NO / NO / YES| 69834      | 10/31/09        | 1%    | 9 NET 10              |
| 351 Paterson Ave               |                   |            |                 |       |                       |
| East Rutherford, NJ 07073      |                   |            |                 |       |                       |
| Contact Person: Rich Picolli   |                   |            |                 |       |                       |

| James F Bujak & Assoc Inc      | NO / NO / NO / YES| 69910      | 10/31/09        | NONE  | SPECIFIED ELSEWHERE   |
| 350 Cherrywood Drive           |                   |            |                 |       |                       |
| Clementon, NJ 08021            |                   |            |                 |       |                       |
| Contact Person: Scott Weller   |                   |            |                 |       |                       |

* Will Vendor extend contract prices to cooperative purchasing participants?

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http://www.state.nj.us/treasury/purchase/noa/contracts/t1044.shtml

10/27/2009
Notice of Award
T-1044
EMERGENCY RADIO/TELEPHONE SYSTEMS (911 DISPATCH, ETC) INCLUDING ACCESSORIES

- Vendor Information
- Authorized Dealers
- By Vendor
- NOA Text Adobe PDF (3 mb)
- State Contract Manager Adobe PDF (42 kb)
- Amendment#1 Additional Vendors Adobe PDF (48 kb)
- Amendment #2 - Additional Dealer Adobe PDF (48 kb)
- Amendment #3 – Additional Distributor Adobe PDF (22 kb)
- Amendment #4 – Contract Extension #1 to 10/31/09 Adobe PDF (24 kb)
- Email to JIM BALLARD

<table>
<thead>
<tr>
<th>NOAs By Number</th>
<th>NOAs By Title</th>
<th>Search No</th>
</tr>
</thead>
</table>

STATE OF NEW JERSEY
DEPARTMENT OF TREASURY
DIVISION OF PURCHASE AND PROPERTY
PURCHASE BUREAU

INDEX #: T-1044

NOTIFICATION OF AWARD - TERM CONTRACT(S)

CONTRACT TITLE: EMERGENCY RADIO/TELEPHONE SYSTEMS (911 DISPATCH, ETC) INCLUDING ACCESSORIES

CONTRACT # VARIOUS

APPLICABLE TO:
ALL STATE AGENCIES

POLITICAL SUBDIVISIONS*

VENDOR NAME & ADDRESS:
SEE ATTACHED VENDOR INFORMATION SHEET(S)

FOR PURCHASE BUREAU USE

Solicitation #: 36826
Bid Open Date : 04/19/07
CID #: 1028566
Commodity Code: 725-18
Set-Aside : SMALL BUSINESS SUB

CONDITIONS AND METHODS OF OPERATION

Multi-Source Contracts: State Agencies and Cooperative Purchasing partners should review each vendor's product/service and prices carefully and place orders in accordance with the terms and conditions of the contract. Note that

A. Delivery: All prices F.O.B. Destination

B. Method of Operation - State Agencies Only: Issue an agency purchase order to the appropriate contract vendor(s).

*IMPORTANT: POLITICAL SUBDIVISION & OTHER COOPERATIVE PURCHASING PARTICIPANTS

http://www.state.nj.us/treasury/purchases/noa/contracts/t1044.shtml

10/27/2009
In accordance with N.J.S.A. 40A:11-11(5), N.J.S.A. 52:25-16.1 et seq. and N.J.A.C. 5:34-1.7, all Cooperative Purchasing Program participants are responsible for ensuring that the Purchase Order issued reflects the correct contract item pricing and that payment is processed accordingly. Note that only these items/services specified in the applicable State contract(s) may be purchased from the contract vendor(s) of record. Cooperative Purchasing participants assume full responsibility for all purchase transactions issued through State contracts, including Purchase Orders, delivery compliance, and payments.

Questions, problems or complaints related to Cooperative Purchasing contact:
Cooperative Purchasing Coordinator
PO Box 230
Trenton N.J. 08625
(609) 984-7047

In the event of an emergency, contact the following in the order listed:
1. JIM BALLARD - BUYER
   609-292-3019
   E-MAIL: JAMES.BALLARD@TREAS.STATE.NJ.US
2. PAT LOCANE - BUYER SUPERVISOR
   609-633-6098
3. ROBERT BEAUREGARD - BUYER UNIT SUP
   609-292-4751
4. OFFICE OF THE BUREAU SUPERVISOR
   609-292-4751

FA177 (rev. 6/91)  PUB. DATE: 09/25/09