September 10, 2012

Daniel Collins
ACLU of Texas Foundation
P.O. Box 12905
Austin, TX 78711-2905

RE: Public Records Request/Automatic License Plate Readers

Dear Mr. Collins:

I am in receipt of your public record request for a copy of records related to Automatic License Plate Readers. Enclosed, please find copies of information related to specific items in your request. Some of the requested items are not available because they are not in existence. This information is provided pursuant to §552 of the Texas Government Code.

1. The Grapevine Police Department does not currently have any policies or procedures in place regarding ALPR technology.

2. Enclosed, please find a copy of the procurement documents related to the ALPR purchase.

3. a. Data obtained include license plate, date, time, location and picture.
b. On average, 14,547 scans are performed each day.
c. Ten (10) ALPR cameras were acquired.
d. Zero (0) vehicles are equipped with ALPR technology
e. Ten (10) cameras are deployed at four (4) locations: 2800 N. Grapevine Mills Blvd., Grapevine Mills Parkway & Stars and Stripes Way, E. Grapevine Mills Cir & Gridiron Parkway, S. Grapevine Mills Blvd. & W. Grapevine Mills Cir.
f. Attached, please find copies of PIPS Technologies specification sheets for the installed systems.

4. a. Data stored longer than an hour include license plate, date, time, location and picture.
b. The Grapevine Police Department does not currently have any policies or procedures in place regarding ALPR technology.
c. The Grapevine Police Department does not currently have any policies or procedures in place regarding ALPR technology.
d. As of August 29, 2012, there are 1,934,866 records in the database.

5. The ALPR data may only be accessed by law enforcement personnel for law enforcement purposes. There is currently no system in place to record who accesses the data or when the data was accessed.

6. The Grapevine Police Department does not share any ALPR data with any other agencies, nor do any other agencies have access to the data. Collected ALPR data is not put into any other databases.

7. The Grapevine Police Department obtains a current list of stolen or wanted vehicles from the Department of Public Safety (DPS) through the Texas Crime Information Center (TCIC).

Should you have any questions or require additional information, please call me at (817) 410-3228.

Sincerely,

[Signature]

Mark R. Bills
Captain, Technical Services

MRB/mb

Enclosure