License Plate Scanner Project

May 2, 2006

Bobbie C.J.

Proposal for Data Logging daily scan reports from the field

A database and data input form have been developed to record and log all information from the field. It is strongly recommended that a daily log sheet be completed and turned in to the SSD Heat office so that the info can be logged as soon as possible. A copy of the Daily License Plate Scanner Log is attached. It is felt that a single, daily form from each scanner vehicle will keep the information separate and easier to record and file. The existing weekly form should be phased out because it is not detailed enough and can be confusing to the user.

The completed form is to be turned in to the SSD HEAT office, where it will be entered in the database.
All Daily Log Forms will be saved in the HEAT Office and filed by month. File folders have been set up to hold the forms; the files are located in DJH’s office in the lateral file cabinet.

As we collect more data, we will need to design appropriate reports to generate summary information. We may also need some fine-tuning as we progress. I await your needs!

I plan to place the database on the server when it is finalized so it can be accessed by others.

Dan
Remington ELSAG Law Enforcement Systems, Inc.
Customer Receipt of Goods / Installation Confirmation

<table>
<thead>
<tr>
<th></th>
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</tr>
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<tbody>
<tr>
<td>Virginia State Police</td>
<td>Virginia State Police</td>
</tr>
<tr>
<td>Department of State Police Billing</td>
<td>Department of State Police - Warehouse</td>
</tr>
<tr>
<td>PO Box 27472</td>
<td>7700 Midlothian Turnpike</td>
</tr>
<tr>
<td>Richmond, VA 23261-7472</td>
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<tbody>
<tr>
<td>9-21-2005</td>
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<th>Item Description</th>
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<tbody>
<tr>
<td>11006A</td>
<td>MPH900 - Mobile Plate Hunter</td>
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<tr>
<td>38130</td>
<td>Processor Return</td>
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<tr>
<td>49046</td>
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<td>Camera LH 25mm</td>
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<tr>
<td>CF29</td>
<td>Panasonic Toughbook</td>
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</tr>
<tr>
<td></td>
<td>RLT128/ 5LKSA95130</td>
<td></td>
</tr>
</tbody>
</table>

Customer Authorized Signature / Date: [Signature]

RELES Authorized Installer Signature / Date: 4-25-06
Hi Bobbie.
Here are the figures for Richmond City.
20,272 total Vehicle scanned
Two stolen vehicles recovered, one occupied
   2005 Chrysler from Chicago
   1984 Plymouth from Richmond
Eight stolen tags
One fugitive vehicle identified
Two concealed weapons, handguns, poss. by a felon
One stolen Police Badge
Four Stolen Credit Cards
Two local Bench Warrants

Carl J. Fisher Jr.
Special Agent
Virginia State Police
Help Eliminate Auto Theft (H.E.A.T) Program
Office (804)674-2774
Cell (804)221-6989
Pager (804)256-3315
E-Mail Carl.Fisher@vsp.virginia.gov
Web Page www.HEATREWARD.com
Kim,

Glad to serve.

We can install the first unit on 10-7 and can complete the installs by 10-14.

This is how we would do it:

1) Our technician comes to Richmond to pick up Car#1, he drives it back to our Greensboro, NC installation center.

2) Upon completion of the 1st install, our Director of Engineering, Bernie Howe, will drive it back to Richmond for your inspection and will leave Car#1 with you. Any adjustments to the installation can be directed to Bernie at the time for cars #2-4.

3) Bernie leaves Richmond car#2, he drives it back to our Greensboro, NC installation center.

4) Upon completion of the 2nd install, we will drive it back to Richmond for your inspection and will leave Car#2 with you.

5) Repeating these steps with cars #3 & #4 until all 4 cars are completely installed.

All the best,

Mark Windover

-----Original Message-----
From: Hatala, Kim [mailto:Kim.Hatala@vsp.virginia.gov]
Sent: Friday, September 16, 2005 7:47 AM
To: Windover, Mark
Subject: RE: Vendor # for Remington-ELSAG Law Enforcement System

Mark,

Thank you for such a fast response! I will get this order processed today. When is the delivery/installation timeframe?

Kimberly Hatala, CPPB, VCO
Procurement Manager
Virginia State Police
7700 Midlothian Turnpike
Richmond, VA 23235
Phone: 804-674-6720
Fax: 804-674-2697
E-Mail: Kim.Hatala@vsp.virginia.gov
----- Original Message ----- 
From: Windover, Mark [mailto:mark.windover@remingtonelsag.com] 
Sent: Thursday, September 15, 2005 6:18 PM 
To: kim.hatala@vsp.virginia.gov 
Cc: Laquatra, Jason 
Subject: Vendor # for Remington-ELSAG Law Enforcement System 

Kim, 

Here is our vendor#. We look forward to serving the Virginia State Police. Please call Jason or me with any questions. 

All the best, 

Mark Windover 
President 
Remington-ELSAG Law Enforcement Systems, LLC 

Cell 336-681-7179 

----- Original Message ----- 
From: NoReturn@dgs.virginia.gov [mailto:NoReturn@dgs.virginia.gov] 
Sent: Thursday, September 15, 2005 4:35 PM 
To: Windover, Mark 
Subject: Welcome to eVA 

*************** PLEASE DO NOT REPLY TO THIS E-MAIL ***************

eVA has assigned your User Name as shown below. 

User Name is: RELES 

Specifics you have identified so far: 

Buyers will know your company as: Remington Elsag Law Enforcement Systems, LLC 
Buyers will know your particular location as: Remington Elsag Law Enforcement Systems, LLC 

The system has assigned you this Vendor Number: E84264 

For new registrations or new locations, watch for your Registration Confirmation email. 

Questions? Contact Buysense Support @ 1-866-289-7367 (reference the Vendor Number) 

eVA - Virginia's Total e-Procurement Solution 
www.eVA.state.va.us 

This Email has been scanned for Viruses and Spam by an E500 McAfee Engine 

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This Email has been scanned for Viruses and Spam by an E500 McAfee Engine 

This Email has been scanned for Viruses by an E500 McAfee Engine
## Customer Receipt of Goods / Installation Confirmation

**Remington ELSAG Law Enforcement Systems, Inc.**

Customer Bill To: Name, Address, City, State, Zip

Customer Install Location: Address, City, State, Zip

Dept of State Police Billing

PO Box 27472

Richmond VA 23261-7472

<table>
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<tr>
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<tr>
<td>38266</td>
<td>Processor</td>
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<tr>
<td>5LKSA95122</td>
<td>RLT 141 Toughbook</td>
<td>1</td>
<td>410055</td>
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</table>

**Customer Authorized Signature / Date**

**RELES Authorized Installer Signature / Date**

Billing sign off:
To: Customer

Upon receipt of this package please sign the enclosed form and fax back to:


This provides for your warranty and support of the products enclosed.

You may use the bottom portion for faxing the form.

Fax to: Remington ELSAG Law Enforcement Systems LLC.
Fax #: 336-379-7164
Phone #: 336-379-7135

Date: ____________

From: ________________________________
Fax#: ________________________________
Phone #: ________________________________

Enclosed please find Good Receipt of item listed. We have signed as acknowledgement of receipt.
Remington ELSAG Law Enforcement Systems, Inc.  
Customer Receipt of Goods / Installation Confirmation

Customer: Dept of State Police Billing  
Address: PO Box 27472  
City: Richmond  
State: VA  
Zip: 23261-7472

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<td>410055</td>
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Customer Authorized Signature / Date: 4-11-06
RELES Authorized Installer Signature / Date:
Billing sign off:

Office Use: Sale Invoiced By / Date
Office Use: Notes

- 30884 -
To: Customer

Upon receipt of this package please sign the enclosed form and fax back to:


This provides for your warranty and support of the products enclosed.

You may use the bottom portion for faxing the form.

Fax to: Remington ELSAG Law Enforcement Systems LLC.
Fax #: 336-379-7164
Phone #: 336-379-7135

Date: ______________

From: ____________________________
Fax#: ____________________________
Phone #: _________________________

Enclosed please find Good Receipt of item listed. We have signed as acknowledgement of receipt.
Remington ELSAG Law Enforcement Systems, Inc.
Customer Receipt of Goods / Installation Confirmation

Customer Bill To: Name, Address, City, State, Zip
Dept of State Police Billing
PO Box 27472
Richmond VA 23261-7472

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Customer Authorized Signature / Date

RELES Authorized Installer Signature / Date

Orifice Use: Sale Invoiced By / Date

Orifice Use: Notes

Billing sign off:

- 30886 -
April 11, 2006

TO: Lieutenant Colonel Terry A. Bowes

FROM: Captain Robert L. Tavenner

SUBJECT: Purchase of Jotto Desks for License Plate Scanner Vehicles
Insur example Fraud Funds #88888

Attached is an approval letter dated March 16, 2006 to purchase two Jotto Desks for the HEAT License Plate Reader Systems. Those items have been received and installed in one vehicle. The other should be completed at the end of this week.

Two License Plate Readers and Toughbook Laptops will be installed next week for the additional vehicles in one 2004 Chevrolet Impala and in one 2002 Chevrolet Impala. It is requested that a purchase order is issued for two 1999-2005 Chevrolet Impala Laptop Auto Desks, Unit Code G800 (see attached specifications). Insurance Fraud funds #88888 should be expended. The total cost for these two items is $559.90, not including shipping and handling charges.

It is requested that these two Jotto Desks are purchased as soon as possible so installation is not delayed. A S.P. 57 (Stockroom Requisition) is attached for these purchases.

Please call First Sergeant Bronwyn Morris at (804) 674-2768 (office) or (804) 382-2992 (cellular) should questions arise.

RLT/BDM/ag

Attachments
RECEIPT COPY

DATE: 4-11-06

SSD H.E.A.T. Program

ITEM QUANTITY PRICE STK. BAL.

1999-2005 Chevrolet Impala Laptop 2 $279.95 $559.90

Auto Desks, Unit Code G800

(SHI not included)

Charge to Insurance Fraud Fund #

F/Sgt. B. D. Morris 674-2768

F/Sgt. B. D. Morris 674-2768

STOREKEEPER

RECEIVED THE ABOVE SUPPLIES IN GOOD ORDER DATE

RLT/CJFjr/ag

Attachments

Virginia Police

3/1/06

Scanner Vehicles

Remington EISag License Plate marked patrol vehicles in effort to put these units were not purchased which they are installed and that will be installed next week in one.

It is requested that a purchase Auto Desk Unit Code C800 Unit Code G800 (see attached be expended. The total cost for handling charges. A letter will be and the remaining two License Auto Desks. The cost is expected

chased as soon as possible so Ronwyn Morris at the office (804) questions arise.
Morris, Bobbie D., 1/Sgt.

From: Henderson, Larry [Larry.Henderson@fairfaxcounty.gov]
Sent: Monday, March 06, 2006 3:58 PM
To: Crawford, Bob
Cc: Fisher, Carl J., SA; Morris, Bobbie D., 1/Sgt.; Fagan, III, Patrick D., Lt.; Vernacchia, Cynthia A.
Subject: RE: License Plate Reader

Bob,

I have been checking on the MOU and my Capt informs me that it should be ready by weeks end. Now of course I have a problem......I have the Remington guy coming in tomorrow for some training that would be soooooooo much better if we had up to date data to work with. I have talked to Buffy Bonafield (FBI Clarksburg) who relayed that she has no problem sending me the updates from the 7th to the 12th but wanted VSP approval before doing so, since you have the MOU in place. I can certainly understand this requirement and have no problem with making the request. Mrs. Bonifield asked if VSP blesses this "test period" to send her an e-mail tonight or tomorrow with the VSP approval and she can make it happen. So I am humbly requesting VSP allow us to receive the NCIC download for a test period of March 7th through the 12th. I will abide by all rules and regulations as set forth by VSP and FBI concerning the use of the downloaded information. Any help would be greatly appreciated.

R/
Larry
703-212-4520

-----Original Message-----
From: Crawford, Bob [mailto:Bob.Crawford@vsp.virginia.gov]
Sent: Thursday, February 09, 2006 1:11 PM
To: Henderson, Larry
Cc: Fisher, Carl J., SA; Morris, Bobbie D., 1/Sgt.; Fagan, III, Patrick D., Lt.; Vernacchia, Cynthia A.
Subject: RE: License Plate Reader

Good Morning Det. Henderson,

I have attached the file layout from the FBI as requested. The layout is pretty small so you will want to increase the view size. It has been recommended that we pull the file every morning at 0805 however the file is created by the FBI between 0000-0200 hours. To assist in making this file as current as possible, I may be able to extract any new Virginia Stolen Vehicle records entered from 0200 -0805 from our state files and append to the FBI file before distributing to folks. We do not have the resources for this currently so we will have to work on this as we find a little time here and there but I will pursue this as time permits. I know our folks at VSP would like to see this happen since most folks do not realize their car is stolen until they are getting ready for work or school.

Once again, please have someone from your IT department get in touch with me about the upload of the file.

As I have said before, we look forward to providing this file to assist Fairfax County Police Department help to eliminate auto thefts.

Sincerely,

Bob Crawford

3/6/2006
Yes Sir, that will work. If you don't mind send me over the file requirements for the file format. I'm almost positive we won't have a problem, but just in case I'll verify and ensure we can accept the file format. I'll get my IT guy to give you a call on Monday. Thanks

R/
Larry

-----Original Message-----
From: Crawford, Bob [mailto:Bob.Crawford@vsp.virginia.gov]
Sent: Friday, February 03, 2006 6:35 PM
To: Henderson, Larry
Subject: RE: License Plate Reader

Good afternoon Det. Henderson,

The FBI sends the file out in a single format that most vendors are already using. If you need requirements for the file format please let me know and I will ask the FBI to send them to you.

Currently, VSP “downloads” the file from the FBI every morning at 0700. I then make that file available for our HEAT folks. What I would like to do for your agency is “upload” the file to your system so that your folks can then retrieve it when needed. All I need from you is the place where to FTP the file to. The IP address, Userid password of the system etc. If your IT person can contact me with that information we can test and hopefully set you up to receive the file. I want to go through our current contivity box.

Is this what you were thinking???

Thanks,

Bob Crawford
804-674-2855
Thank You

Det. Larry Henderson
Fairfax County Police Dept
NCRIC
703-212-4520
FYI

-----Original Message-----
From: Cosner, J. Wayne
To: Tavenner, Robert, Captain
Sent: Mon Mar 27 14:06:13 2006
Subject: RE: Cars

We have finished with Conner. Stockton, Spivey is in shop. Paul not yet started. Mike Dean in Stars will schedule radio installation with Motorola. Since I dont know Motorola's schedule, I refer you to Mike...we should be finished here by Wednesday. wayne

-----Original Message-----
From: Tavenner, Robert, Captain
Sent: Monday, March 27, 2006 11:08
To: Cosner, J. Wayne
Cc: Morris, Bobbie D., 1/Sgt.
Subject: Cars

Wayne - I am scheduling Remington's camera install for the four cars we are getting from Stockton, Conner, Paul and Spivey. Do you have an approximate date these cars will be ready?

Thanks, Bob
Thank you..I will write another letter (as per P&F) I'll see if I can get this signed w/out incident. Hope you are having a good seminar.

-----Original Message-----
From: Taverner, Robert, Captain
Sent: Monday, March 27, 2006 11:49 AM
To: Morris, Bobbie D., 1/Sgt.
Subject: Cars

Paul's is a '02 impala

Spivey's is a '04 impala
From: BCI, SSD  
Sent: Tuesday, August 16, 2005 12:09 PM  
To: Morris, Bobbie D., 1/Sgt.  
Cc: BCI, Director/Deputy Director's Office  
Subject: FW: Thanks for the call to Remington-ELSAG

-----Original Message-----
From: Windover, Mark [mailto:mark.windover@remingtonelsag.com]  
Sent: Tuesday, August 16, 2005 11:05 AM  
To: robert.tavenner@vsp.virginia.gov; bcissd@vsp.virginia.gov  
Cc: Laquatra, Jason  
Subject: Thanks for the call to Remington-ELSAG

Captain Tavenner,

Great to talk again yesterday. We look forward to serving the H.E.A.T. team and the State of Virginia with this exciting new technology.

The following for your convenience are our points of contact for the VASP team:

Remington-ELSAG Law Enforcement Systems, LLC  
870 Remington Dr.  
Madison, NC 27025

Toll Free: 1-866-9MPH900 or 1-866-967-4900

President

Mark E Windover  
mark.windover@remingtonelsag.com  
Cell 336-681-7179 (any time day or night)

Virginia Area Operations Manager

Jason Laquatra  
jason.laquatra@remingtonelsag.com  
Baltimore, MD  
O) 410-744-3091  
C) 336-453-4516

Again, thank you for your interest, we look forward to serving you and the H.E.A.T. team.

Mark Windover  
President  
Remington-ELSAG Law Enforcement Systems, LLC

This Email has been scanned for Viruses by an E500 McAfee Engine

file://C:\Documents%20and%20Settings\bdm80\My%20Documents\FW%20Thanks%20f... 1/30/2006
DEPARTMENT OF STATE POLICE  
STOCKROOM REQUISITION  

DELIVER THE SUPPLIES TO:  

BCL-SSD F.E.A.T. Program  

TO:  
STOCK NO. ITEM QUANTITY PRICE STK. BAL.  

2002-2005 Chrysler Intrepid 1 $314.95 $314.95  

Laptop Auto Desk Unit Code G300  
(SPH not included)  

1999-2005 Chevrolet Impala Laptop 1 $279.95 $279.95  

Auto Desk Unit Code G300  
(SPH not included)  

Chase to Insurance Fraud Fund #63838  

T/Sgt. B. E. Norris 674-2768  

DATE ABOVE SUPPLIES ISSUED  

STOREKEEPER  

RECEIVED THE ABOVE SUPPLIES IN GOOD ORDER  

DATE  

SIGNED  

19384
Thanks I am out of the office today. I will review this weekend. I have briefed the pct commander on the dates.

---

Sent from my BlackBerry Wireless Handheld

-----Original Message-----
From: Morris, Bobbie D., 1/Sgt.
To: 'mccoydm@ci.richmond.va.us'
Sent: Fri Mar 17 08:36:12 2006
Subject: ops

Just an example, maybe too elaborate; but it contains some information you may need. I left you a message on your office phone as well.

Bobbie

C: 382-2992
O: 674-2768

First Sergeant B.D.Morris
H.E.A.T. Coordinator, Help Eliminate Auto Theft Program
P.O. Box 27472
Richmond, VA 23231-7472
(804) 674-2768
DATE: March 28, 2006

TO: Major David McCoy
O. I. C. Field Services, Area 2

THRU: Capt. John W. Hall, Jr
Commander, 4th Pct.

Lt. J. Carmody McTernan
O. I. C. 4th Pct. FMT Unit

FROM: Sgt. J. D. Ross
Tac Team Supervisor, 4th Pct. FMT


BACKGROUND:

Sector 411 has been experiencing an up tick in the number of stolen motor vehicles over the past several months. A review of the statistical data covering January 1, 2006, through March 6, 2006, of the various neighborhoods within Sector 411, clearly indicates that the vast majority of the 38 vehicles stolen in this Sector were taken from Gilpin Ct and N. Highland Park, followed by Highland Park Southern Tip. Although other neighborhoods have been targeted, there appears to be less frequency as well as no particularly discernable pattern to them. Interestingly, although not surprising, stolen vehicles are also being recovered within these same neighborhoods as well. Friday and Saturday, from 0800 – 1600 and 2000-0400 hrs appear to be the most “active” days/times for vehicle larcenies to occur.

OPERATIONAL ASSIGNMENTS:

This operation will take place over a 4 day period, April 12 – 15, 2006, between the hours of 2000 and 2400.

4th Pct. FMT will partner with Sector 411, in an effort to assist them in meeting their goal of experiencing a 25% reduction in auto thefts over the next quarter.

The FMT Tac Team will be using a combination of pro-active tactics to address and impact this aspect of criminality in Gilpin Ct; N. Highland Park, and Highland Park Southern Tip. 

- 30897 -
Joining us in our efforts will be a member of the Virginia State Police who will be deploying license plate scanning technology that allows for an immediate "hit" response when it alights on a license tag that's entered into the VCIN system as a stolen license plate/stolen vehicle.

Also, with the approval of the Commonwealth’s Attorney’s office we may utilize "roadblocks" under the stringent, guiding decision of the U. S. Supreme Court’s review of Delaware v. Prouse, (1979), which does NOT preclude the use of roadblocks that are established based on articulable probable cause, such as historical data etc. Delaware v. Prouse was not subjugated by the Indianapolis v. Edmond decision of the U. S. Supreme Ct. (2000).

INITIATIVE STAFFING:

4TH Pct. FMT will dedicate two (2) marked police cruisers to accompany the HEAT vehicle commanded by the Virginia State Police.

Teams:
Virginia State Police
4th Pct. FMT
Sector Officers

1 Trooper/1 Sector Ofc with VSP Scanning Device equipped vehicle
2 Uniformed Tac Team members/1 marked cruiser
2 Plain clothes Tac Team members/ 1 unmarked cruiser
2 uniformed officers / 1 marked cruiser

Radio Channel:

Officers will operate on radio channel 8, 4 C-Bike, during the hours of their operation.

Radio Designators:

Officers assigned to the detail will utilize FMT unit designators

Notifications: A copy of the operational plan will be provided to the following:

DEC
Major, Area 2
Precinct Commander
Precinct Executive Officer
FMT Lieutenant
Duty Sergeants
Morris, Bobbie D., 1/Sgt.

From: Ross, J.D. - Police Sgt. [RossJD@ci.richmond.va.us]
Sent: Tuesday, March 28, 2006 5:51 PM
To: 'bdm85@vsp.virginia.gov'
Subject: Doc3.doc

Good Afternoon 1st Sgt.

Attached is a tentative ops. plan which has already been approved by the Brass. You will notice that it only indicates one vehicle equipped with the scanning device. Even if a second vehicle is ready, we will stick to the one vehicle. During this operation we will use a bait car.

I will wait for your response.

Thanks and have a great day.
DATE: March 28, 2006

TO: Major David McCoy
    O. I. C. Field Services, Area 2

THRU: Capt. John W. Hall, Jr
       Commander, 4th Pct.

Lt. J. Carmody McTernan
O. I. C. 4th Pct. FMT Unit

FROM: Sgt. J. D. Ross
      Tac Team Supervisor, 4th Pct, FMT


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This operation will take place over a 4 day period, April 12 – 15, 2006, between the hours of 2000 and 2400.

4th Pct. FMT will partner with Sector 411, in an effort to assist them in meeting their goal of experiencing a 25% reduction in auto thefts over the next quarter.

The FMT Tac Team will be using a combination of pro-active tactics to address and impact this aspect of criminality in Gilpin Ct; N. Highland Park, and Highland Park Southern Tip.
Joining us in our efforts will be a member of the Virginia State Police who will be deploying license plate scanning technology that allows for an immediate "hit" response when it alights on a license tag that's entered into the VCIN system as a stolen license plate/stolen vehicle.

Also, with the approval of the Commonwealth's Attorney's office we may utilize "roadblocks" under the stringent, guiding decision of the U. S. Supreme Court's review of Delaware v. Prouse, (1979), which does NOT preclude the use of roadblocks that are established based on articulable probable cause, such as historical data etc. Delaware v. Prouse was not subjugated by the Indianapolis v. Edmond decision of the U. S. Supreme Ct. (2000).

INITIATIVE STAFFING:

4TH Pct. FMT will dedicate two (2) marked police cruisers to accompany the HEAT vehicle commanded by the Virginia State Police.

Teams:
Virginia State Police
4th Pct. FMT
Sector Officers

1 Trooper/1 Sector Ofc with VSP Scanning Device equipped vehicle
2 Uniformed Tac Team members/1 marked cruiser
2 Plain clothes Tac Team members/ 1 unmarked cruiser
2 uniformed officers / 1 marked cruiser

Radio Channel:

Officers will operate on radio channel 8, 4 C-Bike, during the hours of their operation.

Radio Designators:

Officers assigned to the detail will utilize FMT unit designators

Notifications: A copy of the operational plan will be provided to the following:

DEC
Major, Area 2
Precinct Commander
Precinct Executive Officer
FMT Lieutenant
Duty Sergeants
Morris, Bobbie D., 1/Sgt.

From: Brooks, Kenneth D., 1/Sgt.
Sent: Friday, October 07, 2005 8:06 AM
To: Morris, Bobbie D., 1/Sgt.
Subject: FW: Mou Draft Request.doc

Bobby,

This is a draft of the MOU from the FBI in reference to receiving stolen vehicle and license plate data from the NCIC files to use with the license plate readers. You will have to contact Annette Shaffer in IT (674-2179) on how you want to make the connection after the Department receives the data from NCIC. My understanding is that the connection to NCIC from the Department already in place. What she and you will have to do is configure is away to get the daily updated data from SPHQ to a data bank that can be connected to the reader. The MOU will needed to be signed by Captain because he is the state CSO.

If I can help let me know.

Ken Brooks

-----Original Message-----
From: Buffy M. Bonafield [mailto:bbonafie@leo.gov]
Sent: Friday, October 07, 2005 7:25 AM
To: 'Brooks, Kenneth D., 1/Sgt.'
Subject: RE: Mou Draft Request.doc

1/Sgt. Brooks,

Attached is a draft of the MOU you requested. Please review and let me know if any changes would be requested on your end. I will also need to know who will be signing the agreement (Captain Paul?). If you do not have any changes, I will input VA data into an agreement and forward 2 original copies to obtain signatures. Then both copies will be forwarded back to me so I can obtain our Assistant Director's signature. Then I will forward a signed original to you for your file.

I will wait to hear from you.

Thanks,
Buffy M. Bonafield
Management Analyst
(304) 625-2752

-----Original Message-----
From: Brooks, Kenneth D., 1/Sgt. [mailto:Ken.Brooks@vsp.virginia.gov]
Sent: Thursday, October 06, 2005 2:01PM
To: 'bbonafie@Leo.gov'
Subject: Mou Draft Request.doc
MEMORANDUM OF UNDERSTANDING

BETWEEN

THE FEDERAL BUREAU OF INVESTIGATION

AND

(THES T A T E)

GENERAL PROVISIONS

1. PURPOSE: The purpose of this Memorandum of Understanding (MOU) between the Federal Bureau of Investigation (FBI) and (the state), hereinafter referred to as the "parties," is to memorialize the parties' understandings regarding the transmitting, receiving, and storage of information contained in the National Crime Information Center (NCIC) system of records.

2. BACKGROUND: The FBI maintains the NCIC system, a database containing multiple files. Two of these files, the Vehicle File and License Plate File, contain information related to stolen vehicles, vehicles wanted in conjunction with felonies, and vehicles subject to seizure based on federal court orders. Additionally, information relating to vehicles in association with wanted persons is contained in the Wanted Person File.

Several law enforcement agencies (state) have instituted state-of-the-art license plate scanning and screening technology from mobile and fixed devices. These devices provide software and screening devices which include the capability of scanning license plates and searching against a database sent into a patrol vehicle computer or other locally controlled police agency. Data is provided to the law enforcement agency by the vendor. Consequently, these law enforcement agencies have requested that (state) obtain relatively current information from the NCIC files in order to compare scanned numbers against stolen license plates.

3. AUTHORITY: The FBI enters into this MOU under the authority provided by title 28, United States Code, § 534.

4. SCOPE: This MOU applies to the FBI's transmission of information from the NCIC Vehicle File and License Plate File. It also applies to the FBI's transmission of vehicle information from the Wanted Person File.
A. The FBI will:

1. Provide (the state) with extracts from the Vehicle File, the License Plate File, and vehicle information in the Wanted Person File;

2. Provide updated extract information to a mutually agreed to frequency;

3. Respond to specific inquiries from (the state);

4. Provide (the state) with the name and telephone number of a technical and an administrative point of contact.

B. (The state) will:

1. Use the NCIC extracts for law enforcement purposes;

2. Update its local databases for updates being available, ensuring that those names deleted from the NCIC system are also deleted from its local databases;

3. Confirm extract hits are still active in NCIC, at the earliest reasonable opportunity, in accordance with current hit confirmation policy; and

4. Provide the FBI with the name and telephone number of a technical and an administrative point of contact.

5. FINANCING. There will be reimbursable expenses associated with this letter of support. Each party will fund its own activities unless otherwise agreed to in writing. Expenditures will be subject to budgetary constraints and availability of funds pursuant to applicable laws and regulations. The parties expressly acknowledge and confirm no written agreement implies that Congress will appropriate funds for such expenditures.

6. DISCLOSURE AND CONFIDENTIAL INFORMATION: The exchange of information will be limited to extracts from the Vehicle File, the License Plate File, and vehicle information in the Wanted Person File.

7. SETTLEMENT OF DISPUTES: Disagreements between the parties relating to this MOU will be resolved only by actions between the parties and will not be referred to any person or entity for settlement.
8. SECURITY: It is the intent of the parties that the transfer of information described under this MOU will be conducted at the unclassified level. No classified information will be provided or generated under this MOU.

9. AMENDMENT, TERMINATION, ENTRY INTO FORCE, AND DURATION

   A. All activities of the parties under this MOU will be carried out in accordance to the above-described provisions.

   B. This MOU may be amended or terminated by the mutual written consent of the parties’ authorized representatives.

   C. Either party may terminate this MOU upon giving written notification to the other party. Such notice will be the subject of immediate consultation by the parties to decide on the appropriate course of action. In the event of such termination, the following rules apply:

      1. The parties will continue all action, financial or otherwise, up to the effective date of termination.

      2. Each party will pay the costs incurred as a result of termination.

      3. All Project information, copies thereof, and rights therein received under the provisions of this MOU prior to the termination will be destroyed within six months of the termination of this MOU.

10. This MOU, which consists of this section, will enter into effect at the signing date. Both parties, will be reviewed annually to determine if amendments are needed, and will remain in force until the MOU is canceled. This MOU is not intended, and should not be construed, to confer any right or benefit, substantive or procedural, and available at law or otherwise by any third party. The parties, their parent agencies, the United States, or any officers, employees, agents, or other associated personnel thereof.
The foregoing represents the understandings reached between the FBI and the state.

FOR THE FEDERAL BUREAU OF INVESTIGATION

Thomas E. Bush, III
Assistant Director
Criminal Justice Information Services Division

(state POC)
(state POC Title)

Date
Good morning CJ,

The FBI runs their file between 0000 and 0200. So I can pull this off any time after that but will go with the 0805 if you still want me to.

bob

-----Original Message-----
From: Fisher, Carl J., SA
Sent: Friday, February 03, 2006 1:29 PM
To: Crawford, Bob
Subject: License Plate Reader

Bob, I just wanted to let you know that the system worked great. We were checking more than 10,000 tag each shift.
Thank You
CJ

[Handwritten note: 674-2855 5/5/06 0600 Sun]
Good Morning Det. Henderson,

I have attached the file layout from the FBI as requested. The layout is pretty small so you will want to increase the view size. It has been recommended that we pull the file every morning at 0805 however the file is created by the FBI between 0000-0200 hours. To assist in making this file as current as possible, I may be able to extract any new Virginia Stolen Vehicle records entered from 0200 -0805 from our state files and append to the FBI file before distributing to folks. We do not have the resources for this currently so we will have to work on this as we find a little time here and there but I will pursue this as time permits. I know our folks at VSP would like to see this happen since most folks do not realize their car is stolen until they are getting ready for work or school.

Once again, please have someone from your IT department get in touch with me about the upload of the file.

As I have said before, we look forward to providing this file to assist Fairfax County Police Department help to eliminate auto thefts.

Sincerely,

Bob Crawford

-----Original Message-----
From: Henderson, Larry [mailto:Larry.Henderson@fairfaxcounty.gov]
Sent: Friday, February 03, 2006 6:37 PM
To: Crawford, Bob
Subject: RE: License Plate Reader

Yes Sir, that will work. If you don't mind send me over the file requirements for the file format. I'm almost positive we won't have a problem, but just in case I'll verify and ensure we can accept the file format. I'll get my IT guy to give you a call on Monday. Thanks

R/

Larry

-----Original Message-----
From: Crawford, Bob [mailto:Bob.Crawford@vsp.virginia.gov]
Sent: Friday, February 03, 2006 6:35 PM
To: Henderson, Larry
Subject: RE: License Plate Reader

Good afternoon Det. Henderson,

The FBI sends the file out in a single format that most vendors are already using. If you need requirements for the file format please let me know and I will ask the FBI to send them to you.

Currently, VSP "downloads" the file from the FBI every morning at 0700. I then make that file
available for our HEAT folks. What I would like to do for your agency is “upload” the file to your system so that your folks can then retrieve it when needed. All I need from you is the place where to FTP the file to. The IP address, Userid password of the system etc. If your IT person can contact me with that information we can test and hopefully set you up to receive the file. I want to go through our current contivity box.

Is this what you were thinking???

Thanks,

Bob Crawford
804-674-2855

-----Original Message-----
From: Henderson, Larry [mailto:Larry.Henderson@fairfaxcounty.gov]
Sent: Friday, February 03, 2006 5:34 PM
To: bob.crawford@vsp.virginia.gov
Subject: License Plate Reader

Mr. Crawford

Lt Fagan provided your name to me as the VSP point of contact for technical information in order that Fairfax County Police may receive the NCIC/VCIN downloads from FBI for the License Plate Reader. When you get a chance would you mind sending me over the requirements?

The signing of the MOU is in the works. I will start working on ensuring we are technically capable of receiving the downloads once the administrative functions are completed.

Thank You

Det. Larry Henderson
Fairfax County Police Dept
NCRIC
703-212-4520
First Sergeants Bobbie Morris and Robin Ebersole,

The Operational Briefing for the Fairfax County License Plate Reader Project will be held at the West Springfield Station, 6140 Rolling Road, Springfield, VA 22152. The phone number is (703)644-7377. Fairfax County is still completing and revising their Operational Plan. As soon as I receive their completed Operational Plan I will forward it to you.

Thank you for your cooperation and support.

SSA Randy D. Beeson
H.E.A.T. Program
Cell Phone (804)305-8891

-----Original Message-----
From: Ebersole, Robin, 1/Sgt.
Sent: Monday, January 23, 2006 2:34 PM
To: Beeson, Randy D., SSA
Subject: Upcoming H.E.A.T. Lic. Reader Project

SSA Beeson,

I spoke with F/Sgt. Morris both Friday and today regarding your project that is coming up in Fairfax, Virginia on January 30, 31, and February 1, 2006. She requested that both Auto Theft agents assigned to Seventh Division attend the Command Staff meeting on the 30th, and then render what ever assistance is needed on the following two days. Both SSA Paschal and SSA Holmes are interested in the program and arrangements will be made to have, either one, or both of them available to assist you.

We will need to know times and locations, on when and where to meet, on Monday and the following days, to make the necessary schedule changes.

I understand that you are on sick leave, and I apologize for the inconvenience, but if you could let me know as soon as possible so I can contact the agents I would be grateful.

Thank you,
Robin
# License Plate Scanner - Weekly Log

**Agency:** 

**Operator Name:** 

**Last** 

**First** 

**MI** 

**Scanner Unit #** 

**Date:** 

## Daily Activity Log for Week Ending ________________

<table>
<thead>
<tr>
<th>Scan Date</th>
<th>Tag Number of Hit</th>
<th>Make/Model</th>
<th>Local LE Partner</th>
<th>Jurisdiction</th>
<th>Date Stolen</th>
<th>Daily Total Scanned Tags</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>
Daily License Plate Scanning Log

Scanning Date: 5-18-06
Scan Vehicle #: 04-122 / SPICEY
Local Agency: RPD
Location: RICHMOND CTR

<table>
<thead>
<tr>
<th>Law Enforcement Agents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agent Name</td>
</tr>
<tr>
<td>TPR DL. STORZEFEN</td>
</tr>
<tr>
<td>GFC TIM NEVILLE</td>
</tr>
</tbody>
</table>

Summary Data:
Total Vehicles Scanned: 1656
Total Number Vehicles Stolen: 0
Total Number Vehicles Recovered: 0
Total Number Tags Stolen: 1
Total Number Arrests: 1

Other Recovery Information:
LOCATED PARKED VEHICLE WITH STOLEN TAG N45725902 PLANTED ON 5-18-06 A KNOCK AND TACK ON CLOSEST HOME, TO RECRZYFIR
Suspect was informed of these taken tag from junk
YARD. Suspect had other warrants on file for BARN
Arrested

Vehicle Tag Hits

<table>
<thead>
<tr>
<th>Tag</th>
<th>Make</th>
<th>Model</th>
<th>Year</th>
<th>Stolen Vehicle/Tag</th>
<th>Arrest</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>JXY-6477</td>
<td></td>
<td></td>
<td></td>
<td>JXY-6477</td>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>
Daily License Plate Scanning Log

Scanning Date: 5-17-06
Scan Vehicle #: STOCKTON
Local Agency: RPD
Location: Richmond City

<table>
<thead>
<tr>
<th>Agent Name</th>
<th>Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. P. R. P. ASSIST</td>
<td>Virginia State Police</td>
</tr>
<tr>
<td>D. S. EDWARDS</td>
<td>RPD</td>
</tr>
</tbody>
</table>

Summary Data:

Total Vehicles Scanned: 12
Total Number Vehicles Stolen: 0
Total Number Vehicles Recovered: 0
Total Number Tags Stolen: 1
Total Number Arrests: 0

Other Recovery Information:

<table>
<thead>
<tr>
<th>Tag</th>
<th>Make</th>
<th>Model</th>
<th>Year</th>
<th>Stolen Vehicle/Tag</th>
<th>Arrest</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>11325CL</td>
<td>?</td>
<td>?</td>
<td>?</td>
<td>M/A</td>
<td>M/A</td>
<td>FALSE HIT</td>
</tr>
<tr>
<td>JRG 2802</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>STOLEN TAGS</td>
<td>NO</td>
<td>ABANDON</td>
</tr>
</tbody>
</table>
Daily License Plate Scanning Log

Scanning Date: 5-12-06
Scan Vehicle #: STOCKTON
Local Agency: RPD
Location: RICHMOND CITY

<table>
<thead>
<tr>
<th>Law Enforcement Agents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agent Name</td>
</tr>
<tr>
<td>R.P. ALESSI</td>
</tr>
<tr>
<td>D. EDWARDS</td>
</tr>
</tbody>
</table>

Summary Data:

Total Vehicles Scanned: 1075
Total Number Vehicles Stolen: 1  Total Number Tags Stolen: 0
Total Number Vehicles Recovered: 1  Total Number Arrests: 0

Other Recovery Information:

UNATTENDED VEHICLE ON SIDE STREET - REPORTED STOLEN TO PETERSBURG PD 5-8-06

Vehicle Tag Hits

<table>
<thead>
<tr>
<th>Tag</th>
<th>Make</th>
<th>Model</th>
<th>Year</th>
<th>Stolen Vehicle/Tag</th>
<th>Arrest</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>JEH2936</td>
<td>NISS</td>
<td>ALTIMA</td>
<td>1994</td>
<td>VEHICLE</td>
<td>NO</td>
<td>ABANDON - NEW HOUSE &amp; 23rd ST</td>
</tr>
</tbody>
</table>

- 30915 -
Daily License Plate Scanning Log

Scanning Date: 5-16-06
Scan Vehicle #: SFOCKION
Local Agency: RPA
Location: RICHMOND CITY

<table>
<thead>
<tr>
<th>Law Enforcement Agents</th>
<th>Agency</th>
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</thead>
<tbody>
<tr>
<td>Agent Name</td>
<td>Agency</td>
</tr>
<tr>
<td>Virginia State Police</td>
<td>Virginia State Police</td>
</tr>
<tr>
<td>RPA</td>
<td>RPA</td>
</tr>
</tbody>
</table>

Summary Data:
Total Vehicles Scanned: 1697
Total Number Vehicles Stolen: 0  Total Number Tags Stolen: 0
Total Number Vehicles Recovered: 0  Total Number Arrests: 0

Other Recovery Information:

<table>
<thead>
<tr>
<th>Vehicle Tag Hits</th>
</tr>
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<tbody>
<tr>
<td>Tag</td>
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