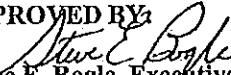
 <input checked="" type="checkbox"/> General Order <input type="checkbox"/> Division Order <input type="checkbox"/> Bureau Order <input type="checkbox"/> Special Order Order No.: 10-68 <input checked="" type="checkbox"/> Procedure <input type="checkbox"/> Plan <input checked="" type="checkbox"/> Rule	Iowa Department of Public Safety	
	TITLE/SUBJECT: Event Deconfliction	IDENTIFIER: 23-01.02
	TO: All Sworn; All DNE Personnel; All Intel/IFC Personnel	CC:
	RELATED DIRECTIVES/FORMS: DOM 27-01.01, <i>Emergency Management and Critical Incident Response Readiness</i> ; DPS Form 55, <i>Pre-Event Plan/After Action Report</i> ; DOM 45-03.03 <i>ISP, Special Events Planning</i> ; <u>ISP Form 1, <i>ISP Special Events Plan/ After Action Report</i></u> .	
	APPLICABLE CALEA STANDARD(S): 46.1.5, 46.2.7	
	EFFECTIVE DATE: 6-11-2010	REVISION #: 1
	INSTRUCTIONS: This revision replaces GO 10-55, Effective Date 6-1-2010, same Identifier number. The only text change is in paragraph IV.B, identifying deconfliction backup contingencies.	
APPROVED BY:  Steve E. Bogle, Executive Officer to the Commissioner	DATE: June 10, 2010	

I. Purpose

The purpose of this policy is to implement a deconfliction pointer system within the Iowa Department of Public Safety. Deconfliction is a process that occurs upon initiation of an investigative/intelligence/law enforcement operation to enhance officer safety, prevent duplication of investigative/intelligence efforts, and develop case linkages.

II. Policy

- A. It is the policy of this Department to engage in "event deconfliction" in an attempt to avoid dangerous confrontations and/or unintentional consequences for law enforcement personnel by entering qualifying events into the MOCIC RISSafe Deconfliction Pointer System.
- B. All information entered through RISSafe is considered confidential and law enforcement sensitive.

III. Definitions

- A. *Dignitary/VIP Visit* – Iowa travel plans of individuals such as, but not limited to, the President or Vice President of the United States or any member of the President's Cabinet, or other VIP where an armed enforcement protection detail notifies the IFC Deconfliction Center of their itinerary.
- B. *DPS Planned Activity* – A law enforcement activity where a pre-operational plan is created in order to outline basic case or operation overview, assignments, goals of the operation as well as any associated risks.
- C. *Event/Target Deconfliction* – A mechanism where specifically identified field operational activities are submitted/entered into an approved information sharing system.
 - 1. *Event* – A location that can be deconflicted using an address, an intersection, or latitude/longitude coordinates.
 - 2. *Target* – A person, business, phone number, vehicle, or e-mail address.

- D. *HIDTA* (High Intensity Drug Trafficking Area) - There are six (6) HIDTA enforcement initiatives in Iowa. The Midwest HIDTA is headquartered out of Kansas City, MO.
- E. *MOCIC/RISS* (Mid- States Organized Criminal Information Center / Regional Information Sharing System) - is headquartered in Springfield, MO. Iowa is part of the MOCIC region.
- F. *RISSafe* – An officer safety event deconfliction pointer system developed by and provided through RISSNet (Regional Information Sharing System Network). The use of this system allows for controlled and secure monitoring of selected operations and then allows for the immediate notification of affected parties when conflicts arise.

IV. Procedure

- A. The Iowa Department of Public Safety – State of Iowa Intelligence Fusion Center (IFC), shall serve as the IFC Deconfliction Center. The IFC operates during normal business hours (Monday – Friday 8:00am to 4:30pm, excluding holidays. 1-800-308-5983).
- B. The IFC Deconfliction Center shall take the lead and resolve all event conflicts during normal business hours. Should the IFC Deconfliction Center be unable to address a conflict:
 - 1. MOCIC, who continually monitors the RISS Officer Safety Deconfliction System (RISSafe) during normal business hours, will serve as backup during normal business hours and respond to resolve a conflict if the IFC Deconfliction Center does not within the allowable 15 minutes timeframe.
 - 2. Midwest HIDTA in Kansas City, MO will continually monitor RISSafe during normal business hours to assure HIDTA conflicts are resolved. [Midwest HIDTA (1-877-374-8523)].
- C. All after-hours deconflictions will be monitored and processed by RISS WSIN (Western States Intelligence Network), which is a 24/7 watch center located in California (1-800-952-5258).
- D. DPS personnel who have completed the required training and received the proper authorizations will be allowed access to MOCIC RISSafe. The user will then be required to make remote event entries in RISSafe. Other federal, state, county and city law enforcement agencies in Iowa are allowed and encouraged to participate in the RISSafe Deconfliction Pointer System.
- E. IFC Deconfliction Center and other authorized DPS personnel may make RISSafe entries on behalf of DPS officers as dictated by exceptional circumstances or pre-established procedures.
- F. RISSNet non-member law enforcement agencies are encouraged and shall be allowed to participate in submitting event deconfliction information to RISSafe through contact with IFC Deconfliction Center personnel. Vetting procedures for RISSNet non-member participating agencies shall be established by the State of Iowa Intelligence Fusion Center (IFC) and will include the submitting officer to identify their agency by ORI number. As a follow-up the RISSNet non-member agency will be provided information on how to contact MOCIC so they may establish their own remote access to RISSafe.
- G. The following DPS planned activities/events shall be entered in RISSafe by the lead case officer or their designee:

- Search Warrants
- Arrest Warrants
- Raid Operations
- Decoy Operations
- Surveillance Projects
- Buy-Bust
- Knock and Talks
- Controlled deliveries
- Long term covert operations (storefronts)
- Tactical Team Operations
- Dignitary/VIP Visits
- Scheduled Special Events (see DOM 45-03.03 ISP and DOM 27-01.01)
- DPS supported IP Camera Installations

H. Dignitary/VIP visits and scheduled special event information shall be entered by the IFC Deconfliction Center staff as soon as the information is provided by the United States Secret Service, State Department, or other armed protective service, or special events coordinator.

I. The information provided/entered shall include, but is not limited to: date, time, location, event activity, primary and secondary points of contact.

J. All information requiring entry into RISSafe shall be made as soon as information is available, but at least two hours prior to the event taking place if possible. If circumstances do not allow for an entry to be made in that timeframe, a call to the IFC Deconfliction Center shall be made for further assistance.

K. Once they are entered, RISSafe records shall not be edited by IFC Deconfliction Center personnel without supervisory approval.

V. Processing a Conflict

Any conflicts shall be processed immediately (within 15 minutes) by the IFC Deconfliction Center.

A. During normal business hours, the IFC Deconfliction Center shall take ownership of the conflict by making contact with the appropriate personnel and record contact information results.

B. When a conflict is detected by the RISSafe System, IFC Deconfliction Center personnel shall immediately contact the submitting users and inform them of the conflict.

C. Details of conflict notifications, including date, time and name of the person(s) notified shall be entered into the comments section of the conflict resolution screen and saved.

D. For IFC Deconfliction Center purposes, a conflict is considered resolved when each submitter of an event involved in the conflict has been personally notified of the conflict.

Leaving a voice mail or speaking with someone else in the agency does not constitute a conflict resolution. If someone other than the primary or secondary is contacted, it shall be requested to have the primary or secondary person contact the IFC Deconfliction Center in order to resolve the conflict.

- E. During the deconfliction notification process only sufficient case details to alert the users to the reason for the conflict, along with appropriate contact information, shall be provided.
- F. The entry of target information is allowed, but not required.

Pen Trap/Trace Warrant SOP:

Under 808B.3 a Pen/Trap Trace Warrant can be obtained by only a State Special Agent for the following cases:

1. A felony offense involving dealing in controlled substances, as defined in section 124.101.
2. A felony offense involving money laundering in violation of chapter 706B.
3. A felony offense involving ongoing criminal conduct in violation of chapter 706A.
4. A forcible felony as defined in section 702.11.
5. A felony fugitive warrant issued in the state or involving an individual who is reasonably believed to be located within the state.

- 1) Contact your Regional Fusion Office or Holly Witt by phone.

Fusion 3 319.334.2404
Fordyce 319.238.1114
Hermes 563.920.1546
Witt 563.599.5416

- 2) Send an E-mail to the Agent assigned to the case and also iafusion3@mocic.riss.net if Holly is assigned the case it would be witt@dps.state.ia.us

- 3) Include the following in the e-mail:

- County Attorney Approval Mandatory (written or verbal)
- What Department will pay the costs of the GPS Locate or Pen Register,
- Department mailing address and contact to send the Pen/Trap Trace Bill
 - i. Costs are outlined on page three of this document
- Cell number and provider (if available)
- Subject identifiers (if available) Ht. Wt. DOB Address SS# etc.
- LE case number –Officer Name and Cell#
- Copies of BOLO's or incident reports for this crime
- A statement as to why traditional investigative procedures have been tried and failed , why they reasonably appear to be unlikely to succeed if tried or why it is too dangerous to try traditional investigative techniques
- Brief narrative of case facts, including why you know subject is in possession of this cellular phone
- E-mail address(s) of Officer(s) that need to receive GPS Locate information and Historical Data

- 4) Agent will immediately call or reply when receiving this above e-mail.

- 5) The warrant application will be completed by the State Agent

- 6) The Warrant will be sent to the cell phone company to be done by State Agent.

- 7) Return on the Warrant and Order to seal will be left with the originating Agency to complete.

- 8) All Officers are required to read and adhere to "Location Services Guidelines" (pages 2-3 of this document). (Fees schedule is attached) .Contact agent for any questions regarding this procedure.

Chester J. Culver
Governor
Patty Judge
Lt. Governor



Eugene T. Meyer
Commissioner

Dear Law Enforcement Partner,

Your agency has requested assistance from the Iowa Department of Public Safety (DPS), Intelligence Fusion Center (IFC) involving cell phone locating/tracking. Our mission at the DPS IFC is to assist in any way possible and partner with you towards a successful resolution of your investigation.

In order to efficiently deploy and utilize our resources we are asking that the following circumstances be taken into consideration:

- Legal Requirements of Iowa Code Chapter 808B must be adhered to. (DPS IFC Special Agent will assist.)
- A PEN Register/Trap-Trace or a cell phone Geo-location service will be required on all cases.
- Any fees associated with a PEN Register/Trap-Trace and/or a cell phone Geo-locator service initiated by the cell phone provider will be the responsibility of the requesting agency.
- Non-disclosure of methods used to locate. (Do not mention to the public or media the use of cell phone technology or equipment used to locate the targeted subject.)
- Understand that cell phone locating/tracking is locating the cell phone not the subject. Thus, no information gathered from the locating can be used as sole probable cause for entry into a residence to affect an arrest or for obtaining a search warrant to enter the residence.
- Submission of a Request for Equipment Form (LEIN Intelligence Submission Form) must be filled out with the basic details of the case to insure proper analytical support from the DPS IFC.
- Police Reports will not include details of the methods and equipment used to locate the subject.
- If necessary, your agency Public Information Officer (PIO) can coordinate with the DPS PIO.

Please contact the assisting IFC Special Agent and/or the Iowa Department of Public Safety, Intelligence Fusion Center at (800) 308-5983 for further coordination reference your request.

Sincerely,

Handwritten signature of Paul Feddersen.

Paul Feddersen
Special Agent in Charge

Handwritten signature of Kerry Northway.

Kerry Northway
Special Agent Supervisor



INTELLIGENCE FUSION CENTER • 215 E. 7TH STREET • DES MOINES, IOWA 50319 • 515-725-6310
Integrity • Pride/Professionalism • Teamwork • Commitment • Service



**Fee Structures for Pen Orders
Non-Exigency (SW-PEN/TT Court Order)**

Provider	Location info. only	PEN/TT	One Day Location info.	Two Day Location info.	PEN/TT (1 day)	PEN/TT (2 days)
AT&T	\$100 set-up \$25/day	\$325 set-up \$5/day	\$125	\$150	\$330	\$335
Chat Mobility	Free call in tower updates	Free	Call in Only	Call in Only	Free	Free
Cricket Wireless	None Available	\$235 flat fee	None	None	\$235
I-Wireless	Free call in tower updates	Free	Call in Only	Call in Only	Free	Free
Long Lines	Free call in tower updates	\$1000 Flat Fee	Call in Only	Call in Only	\$1000
Sprint/Nextel/Boost	\$30/month (L-Site)	\$400 set-up \$10/day	\$30	\$30	\$410	\$420
T-Mobile	\$100/day	\$500 set-up \$25/day	\$100	\$200	\$525	\$550
U.S. Cellular	Free call in tower updates	\$250 set-up \$25/day	Call in Only	Call in Only	\$275	\$300
Verizon Wireless	None Available	\$70 set-up \$13.33/day	None	None	\$83.33	\$96.66

- US Cellular requests that you limit calls on live tower registrations to one/hour. They are currently researching a revised pay structure for a one or two day PEN/TT.
- Call-in tower updates are only available until 5pm Mon – Fri. in most cases (PEN/TT are 24/7)
- AT&T, Sprint, T-Mobile, & Verizon may provide one free verbal precision location and/or last tower registration upon service of your SW-PEN/TT order
- Keep in mind that PEN's are more expensive to set-up initially but can be cheaper in the long run if the case goes on for several days/weeks.
- Note: the auto-precision locating tools for AT&T, T-Mobile and Sprint can miss info. if the person using the phone is turning it off between calls. The phone has to be ON when the locate ping is initiated. With a PEN you are always live.

Exigent Circumstance Primer-Cellular Telephone

- 1) Contact your Regional Fusion Office or Holly Witt by phone.

Fusion 3	319.334.2404	Fordyce	319.238.1114
Hermes	563.920.1546	Witt	563.599.5416

- 2) Send an E-mail to the Agent assigned to the case and also iafusion3@mocic.riss.net if Holly is assigned the case it would be witt@dps.state.ia.us

- 3) Include the following in the e-mail:

- County Attorney Approval Mandatory (written or verbal)
- Cell number and provider (if available)
- Subject identifiers (if available); Ht. Wt. DOB Address SS# etc.
- LE case number –Officer Name and Cell#
- Copies of BOLO's or incident reports for this event
- Brief narrative of case facts, including why you know this subject is in possession of this cellular phone
- E-mail address(s) of Officer(s) that need to receive GPS Locate information and Historical Data

- 4) Agent will immediately call or reply when receiving this e-mail above e-mail.

- 5) The exigency form will be completed by the State Agent noting the following:

- Request:
 - CDMA: ESN/pseudo ESN (Hex); MSID/MIN
 - GSM: IMEI; IMSI
- Last 24 hrs. inbound and outbound call detail records
- Last 24 hrs. text messages
- Subscriber, billing, and credit information
- Last 24 hrs. call origination/termination (cell site) locations
- Latest cell site or switch registration information on the phone
- Inquire about GPS or other Locator tools
- Get the physical address and GPS coordinates of the most recent towers
- Note: your assisting representative and their internal case number

- 6) The Exigency Form fax back to the provider to be done by State Agent.

- 7) All Officers are required to read and adhere to "Location Services Guidelines" (pages 2-3 of this document). (No fees are typically charged for first 48 of exigency). Contact agent for any questions regarding this procedure.