

**DEPARTMENT OF HOMELAND SECURITY
U.S. Customs and Border Protection**

**DOCUMENT AND ELECTRONIC MEDIA TRANSMITTAL RECORD
(ADDENDUM TO THE DETENTION NOTICE AND CHAIN OF CUSTODY RECEIPT)**

1. Name of Traveler From Whom Information Detained	2. Office of Detention and Date of Detention
3. Purpose of Transmittal <input type="checkbox"/> Technical Assistance – CBP requests technical assistance from the receiving entity, specifically as follows – <hr style="width: 80%; margin-left: 0;"/> <input type="checkbox"/> National Security / Law Enforcement Consultation – CBP seeks the views of the receiving agency regarding whether the transmitted information constitutes evidence of terrorist activity or other unlawful conduct, or otherwise bears upon a determination under the laws enforced or administered by CBP.	
4. Description of Information Transmitted	
5. Name, Telephone, Fax, and E-mail of Recipient	6. Department, Agency, and Office of Recipient
7. Address of Recipient	
8. Transmitted By (Name, Office)	9. Transmitted By (Telephone, Fax, E-mail)
10. Retention, Seizure, and Destruction The recipient of this transmittal hereby agrees, as a condition of receipt, to render the requested assistance – to include reporting upon all findings, conclusions, or observations deriving from the information that pertain to the laws enforced or administered by CBP – in a diligent and expeditious manner, and in a period of time not to exceed 15 days. This time period is subject to extensions in increments not longer than 7 days that are requested and justified by the assisting agency. Upon the expiration of the period of time required for rendering of assistance, all transmitted information shall be returned to CBP, or destruction of all copies must be certified to CBP, unless the recipient asserts, in writing, a valid basis for its own independent authority to seize or continue retention of the transmitted information. <u>[Recipient to sign and return copy of signed transmittal to CBP] → Signature of Recipient</u>	
CBP Use Only – Final Disposition (Choose One): (a) Information returned to CBP on date _____, or (b) Certification of destruction received by CBP on date _____, or (c) CBP received entity's asserted independent basis to seize or continue retention on date _____.	
<u>CBP Notes, Including Information Regarding Extension(s), If Applicable:</u> 	