-- FREEDOM OF INFORMATION APPEAL --

April 21, 2010

Director, Office of Information Policy
U.S. Dep’t of Justice
1425 New York Avenue, NW
Suite 11050
Washington, DC 20530-0001

Re: Appeal of FOIA Request No. 1141758-00

Dear Sir or Madam,

This letter constitutes an appeal pursuant to 6 C.F.R. § 5.9 of the determination in response to request number 1141758-00. The underlying request for “documents showing the budget of the MA JTTF, including sources of funding from 2005 to present” was made jointly by the American Civil Liberties Union Foundation of Massachusetts (ACLUM) and Political Research Associates (PRA) on December 30, 2009. Exhibit A.

On February 24, 2010, the Federal Bureau of Investigation denied this request citing 5 U.S.C. § 552(b)(2) and § 552(b)(7)(E). Exhibit B. For the following reasons, we appeal that determination.

I. FOIA PRESUMES THAT DOCUMENTS ARE NOT EXEMPT FROM DISCLOSURE
The purpose of FOIA is “to ensure an informed citizenry, vital to the functioning of a democratic society, needed to check against corruption and to hold the governors accountable to the governed.” NLRB v. Robbins Tire & Rubber Co., 437 U.S. 214, 242 (1978). FOIA is premised on the notion that “the people are the only legitimate fountain of power, and it is from them that the constitutional charter, under which the several branches of government hold their power, is derived.” A. Michael's Piano, Inc. v. FTC, 18 F.3d 138, 140 (2d Cir. 1994) (quoting The Federalist No. 49, at 313-14 (James Madison) (Clinton Rossiter ed., 1961). “[O]ur government, relying as it does on the consent of the governed, may not succeed unless its ‘people who mean to be their own governors ... arm themselves with the power knowledge gives.’” Id. at 140-41 (quoting S.Rep. No. 813, 89th Cong., 1st Sess. 2, 3 (1965)).

FOIA “adopts as its most basic premise a policy strongly favoring public disclosure of information in the possession of federal agencies.” Halpern v. FBI, 181 F.3d 279, 286 (2d Cir. 1999). While there are nine exemptions that allow an agency to withhold information, see 5 U.S.C. §§ 552(a)(4)(B) & (b)(1)-(9), the exemptions are narrowly construed and the government bears the burden of proving that any one applies. See Halpern, 181 F.3d at 287; see also Dep’t of Interior v. Klamath Water Users Protective Ass'n, 532 U.S. 1, 7-8 (2001) (FOIA exemptions are narrowly construed); John Doe Agency v. John Doe Corp., 493 U.S. 146, 151-52 (1989); DOJ v. Reporters Committee for Freedom of the Press, 489 U.S. 749, 755 (1989). It is well established that these “limited exemptions do not obscure the basic policy that disclosure, not secrecy, is the dominant objective of the Act.” Klamath Water Users, 532 U.S. at 7-8. For this
reason, any reasonably segregable portion of any record must be released. See 5 U.S.C. § 552(b).

Consistent with the statute and a renewed commitment to open government, on January 21, 2009, President Obama issued a memorandum to the heads of all departments and agencies on the Freedom of Information Act (FOIA) directing that FOIA “should be administered with a clear presumption: In the face of doubt, openness prevails.” Memorandum from President Barack Obama to Heads of Executive Departments and Agencies (Jan. 21, 2009) available at http://www.whitehouse.gov/the_press_office/Freedom_of_Information_Act/. Moreover, the President instructed agencies to “adopt a presumption in favor of disclosure, in order to renew their commitment to the principles embodied in FOIA, and to usher in a new era of open Government. The presumption of disclosure should be applied to all decisions involving FOIA.” Id.

The agency’s response indicates that it did not follow this statutory requirement and executive guidance regarding a presumption in favor of disclosure. With little explanation, the agency denied the request, simply pasting the text of the exemptions and then asserting that the release of the information could “reasonably be expected to interfere with the enforcement proceedings and risk circumvention of the law.” Exhibit B.

For the following reasons, the agency erred in this determination.

II. EXEMPTION 2 DOES NOT BAR DISCLOSURE OF THIS DOCUMENT
“Exemption 2” permits the withholding of documents “related solely to the internal personnel rules and practices of an agency.” 5 U.S.C. § 552(b)(2). It was created to apply purely to internal matters in which the public has no interest. The document requested does not fit into the exempted category for two reasons. First, it is not purely internal. Second, it is a matter of great public interest.

A. The budget and sources of funding of the MA JTTF are not housekeeping matters

“[T]he general thrust of the exemption is simply to relieve agencies of the burden of assembling and maintaining for public inspections matter in which the public could not reasonably be expected to have an interest.” Dep’t of Air Force v. Rose, 425 U.S. 352, 369-70 (1976). Thus, the Exemption “relates to information concerning those rules and practices that affect the internal workings of an agency, and therefore, would be of no genuine public interest.” Massey v. FBI, 3 F.3d 620, 622 (2d Cir. 1993) (internal quotations omitted).

In essence, Exemption 2 applies to “trivial” or “housekeeping” matters. Schiller v. NLRB, 964 F.2d 1205, 1208 (D.C. Cir. 1992) (internal deadlines and instructions about which agency officials to contact for assistance are “housekeeping matters” not subject to disclosure).

Courts have upheld the withholding of such housekeeping matters that are of no public interest as FBI file numbers; computer codes; internal report numbers; informant and violator codes; FBI handling and dissemination instructions; and Bureau of Prisons internal markings. See McCoy v. Moschella, No. 89-2155, 1991 U.S. Dist. LEXIS 13618

The request asked for “documents showing the budget of the MA JTTF, including sources of funding from 2005 to present” Exhibit A. This information is not simply a “housekeeping matter.” There is nothing “trivial” about the Joint Terrorism Task Force’s budget and funding sources. Unlike lists of computer codes or file numbers, the requested documents refer to the funding and spending of an organization that is a fully-functioning part of our communities, working hand-in-hand with the our state and local police and carrying out operations in New England. The JTTF’s spending and funding streams are issues of vital public interest and importance, as this organization carries out investigations and processes information throughout our region using taxpayer dollars to fund its operations.

B. Even if considered predominantly internal, the document must be disclosed because it is a matter of public interest and its disclosure would not circumvent any agency regulation.

If the threshold test of predominant internality is met, an agency may withhold the requested material “by proving that either [1] ‘disclosure may risk circumvention of agency regulation,’ or [2] ‘the material relates to trivial administrative matters of no genuine public interest.’” Schiller, 964 F.2d at 1207 (citing Schwaner v. Department of
Air Force, 898 F.2d 793, 794 (D.C. Cir.1990)). Matters that are of no genuine public interest are generally referred to as “Low 2” while matters that are in the public interest but would risk circumventing agency regulations if disclosed are referred to as "High 2."

Id. at 207.

Assuming, arguendo, that the responsive documents are a purely internal matter, they fit the “High 2” category because there is a clear and demonstrated public interest in
matters relating to the JTTFs. The records are needed because the system of government

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collaboration across jurisdictions implicates core privacy concerns, yet almost nothing is known about its funding sources or how it spends its funds, line by line. The level of taxpayer funding of JTTF operations and how the MA JTTF spends its funds are important pieces of information that the public has an interest in knowing.

Because it is a matter of public interest, the agency may only withhold the documents by proving that “disclosure may risk circumvention of agency regulation.” Schiller, 964 F.2d at 1207. Additionally, the agency must demonstrate with adequate specificity how disclosure of records at issue would “significantly risk circumvention of federal statutes or regulations.” See e.g., Crooker v. Bureau of Alcohol, Tobacco, and Firearms, 670 F.2d 1051, 1074-1075 (D.C. Cir. 1981) (en banc) (concluding that it is the government’s burden to show that release of a surveillance manual might “help individuals evade detention by law enforcement authorities”). The agency has not made such an argument.

In fact, the funding and spending of many DHS and DOJ homeland security operations are already public knowledge. For example, the Homeland Security Grant Program makes public on its website all the DHS funding it gives to states and metro regions. Another publicly available document, a memo from the Chief of Police to the City Administrator of Muscatine, Iowa, describes in detail how a JTTF position at the Muscatine police department would be funded. See Exhibit C.

Essentially, this request asks the government to disclose an accounting of the budget, funding and spending, of the Massachusetts Joint Terrorism Task Forces.

2 http://www.fema.gov/government/grant/hsgp/index.shm
Withholding that information would prevent citizens from knowing how their tax dollars are spent, and how the agents in our own cities and towns where the JTTF could operate obtain and spend their resources.

Finally, if the agency can prove that disclosure of certain documents would significantly risk circumvention of the law, the agency nonetheless has to demonstrate that it has segregated nonexempt material for disclosure. Schreibman v. Dep’t of Commerce, 785 F.Supp. 164, 166 (D.D.C. 1991) (requiring agency to segregate and release portions of documents that merely identify computer systems rather than contain security plans, which remain protected as vulnerability assessments.).

III. EXEMPTION 7(E) DOES NOT BAR DISCLOSURE OF THIS DOCUMENT

“Exemption 7(E)” provides for the withholding of “records of information compiled for law enforcement purposes, but only to the extent that the production of such law enforcement records or information … would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law.” 5 U.S.C. § 552(b)(7)(E).

The documents sought here — documents showing the budget of the MA JTTF — do not fit the statutory definition. This budgetary information does not disclose techniques, procedures or guidelines.
Furthermore, in order to demonstrate a “risk of circumvention of the law,” the agency must demonstrate that the rules or procedures it seeks to withhold are not well known to the public. See Rosenfeld v. DOI, 57 F.3d 803, 815 (9th Cir. 1995) (“Exemption 7(E) only exempts investigative techniques not generally known to the public.”); National Sec. Archive v. FBI, 759 F.Supp. 872, 885 (D.D.C. 1991); Albuquerque Publishing Co. v. Dep’t of Justice, 726 F.Supp. 851, 857 (D.D.C. 1989).

Thus, there must be a particularized showing by the withholding agency that disclosure would undermine or lead to the circumvention of the law. See Davin v. DOI, 60 F.3d 1043, 1064 (3d Cir. 1995) (requiring agency “to establish that the release of this information would risk circumvention of the law,” while rejecting as inadequate “speculation” in government’s brief on this subject.) There has been no particularized showing in this case.

Finally, even if disclosure of certain documents would significantly risk circumvention of the law, the agency must demonstrate that it has segregated nonexempt material. See PHE, Inc. v. DOI, 983 F.2d 248, 252 (D.C. Cir 1993) (holding that agency must “clearly indicate[] why disclosable material could not be segregated from exempted material”); Voinche v. FBI, 412 F.Supp. 2d 60, 73 (D.D.C. 2006) (ordering agency to produce, inter alia, a proper segregability analysis.)

IV. CONCLUSION

The requested documents are subject to disclosure because the FOIA statute and more recently, Presidential guidance, strongly favor a presumption of disclosure and
because neither of the cited exemptions allows the agency to withhold the responsive documents. We urge you to release the documents.

Thank you for your consideration.

Laura Rótolo
ACLUM Staff Attorney

Thomas R. Cincotta
PRA Civil Liberties Project Director
FREEDOM OF INFORMATION APPEAL

-- FOIA Request No. 1141758-000 --

EXHIBIT A
Carmen M. Ortiz  
United States Attorney for the District of Massachusetts  
John Joseph Moakley  
United States Federal Courthouse  
1 Courthouse Way, Suite 9200  
Boston, MA 02210  

Federal Bureau of Investigation  
Record Information/Dissemination Section  
170 Marcel Drive  
Winchester, VA 22602-4843  

Warren T. Barnford  
Special Agent in Charge  
Federal Bureau of Investigation  
One Center Plaza  
Boston, MA 02108  

December 30, 2009  

To whom it may concern:  

This letter constitutes a request pursuant to the Freedom of Information Act, 5 U.S.C. § 552 made jointly to the U.S. Attorney for the District of Massachusetts and the Federal Bureau of Investigations. The Request is submitted on behalf of the American Civil Liberties Union of Massachusetts and its educational arm, the American Civil Liberties Union Foundation of Massachusetts (jointly referred to as ACLUM) and Political Research Associates (PRA).  

Background  

Over the past nine years, the federal government has implemented or expanded various programs that have resulted in an unprecedented degree of information sharing between federal and state law enforcement agencies and in the increased federalization of law enforcement activities in general and anti-terrorism activity in particular. This request seeks documents regarding the nature and extent of the cooperative efforts of
and terrorist incidents (like actual bombings). At the same time, state and local government agencies in Massachusetts have separately established intelligence units which are reported to be linked both to these national intelligence sharing systems and to JTTF.

Notwithstanding the scale of these changes, little information about how these cross-agency programs work in practice is readily available to the public. Given the checkered history of internal security investigations in this country and the inherent threat to personal privacy posed by nationwide intelligence information sharing, the creation of a domestic intelligence and security apparatus requires the highest level of transparency and public oversight. This request seeks basic information about the workings of the three federal programs described above, including how authority is divided, how information is shared, and what safeguards are in place to ensure the civil liberties of those whom it targets.

Documents Sought

JTTF

1. Records indicating the purpose and organization of the JTTF, its membership and command structure and relationship with the Federal Bureau of Investigation and the Office of the United States Attorney.

2. Documents containing the location of all JTTF offices in New England.

3. Records indicating the number of FBI personnel assigned to JTTF and, of that number, how many are (a) field agents or investigators, (b) intelligence analysts and (c) support personnel.

4. Records identifying each federal, state or local agency other than the FBI that participates in the JTTF and the number of employees of each such agency assigned to JTTF.

5. Memoranda of understanding, contracts or agreements between the Massachusetts Joint Terrorism Task Force (JTTF) and (a) any federal agency, (b) the Commonwealth of Massachusetts or any department, agency, authority or official of the Commonwealth, and (c) any Massachusetts city or town or any department, agency or official of a Massachusetts city or town providing for the assignment of personnel to JTTF.

6. Records showing the number of JTTF personnel whose responsibilities require them to be physically present at the Commonwealth Fusion Center or the Boston Regional Intelligence Center.

http://www.fbi.gov/page2/sept08/eguardian_091908.html
ATAC

16. Records indicating the present structure, purpose and membership of the Massachusetts Anti-Terrorism Advisory Council;

17. Records created after January 1, 2005 of the agenda, attendees and minutes of the Massachusetts ATAC.

18. Records describing investigative and prosecutorial priorities or strategies recommended or approved by Massachusetts ATAC.

19. Records of communication between the Office of the United States Attorney and members of Massachusetts ATAC;

20. Records of communications between the Massachusetts JTTF and members of Massachusetts ATAC;

21. Records of communications between the Boston Office of the FBI and members of Massachusetts ATAC

22. Documents describing the relationship between ATAC and the Massachusetts JTTF including records describing specific measures recommended or approved by ATAC to (1) coordinate specific antiterrorism initiatives; (2) initiate training programs; and (3) facilitate information sharing;

23. Documents describing the relationship between ATAC and the Commonwealth of Massachusetts, any of its cities, towns, state or local agencies, police departments or other law enforcement units or officials in Massachusetts, colleges or universities.

24. Documents showing the budget for the Boston ATAC, including funding sources for the years 2005 to present.

Requesters are entitled to a fee waiver

ACLUM and PRA are entitled to a fee waiver under the FOIA statute and Department of Justice Regulations for two reasons. First, the requesters qualify as representatives of the news media. Second, release of the records requested is in the public interest and not in any commercial interest of the requesters.

1. ACLUM and PRA are representatives of the news media as defined in the statute and regulations.
PRA's overall goal is to advance progressive thinking and action by providing social justice allies – individual and organizational activists/organizers/advocates at the grassroots and national levels, journalists, social scientists, and other stakeholders – with in-depth research, analysis, and referrals related to our major issue areas identified in its strategic plan:

- Civil Liberties
- Reproductive Justice
- LGBT and Gender Equality and Justice
- Racial and Economic justice (with special attention to immigrant right under both of these categories)
- Understanding the Right

These characteristics are typically sufficient to convey "representative of the news media" status on FOIA requesters. Courts have held that "[i]t is critical that the phrase 'representative of the new media' be broadly interpreted if the act is to work as expected ... [i]n fact, any person or organization which regularly publishes or disseminates information to the public ... should qualify for waivers as a 'representative of the news media.'" Electronic Privacy Ctr. v. Dep't of Defense, 241 F.Supp. 2d 5, 10 (D.D.C. 2003).

On account of these factors, the requesters have not been charged fees associated with responding to FOIA requests on numerous occasions.⁹

2. The records sought are in the public interest and the requesters have no commercial interest in the disclosure.

The requesters are entitled to a waiver or reduction of fees because "[d]isclosure of the requested information is in the public interest because it is likely to contribute significantly to public understanding of the operations or activities of the government," and "[d]isclosure of the information is not primarily in the commercial interest of the requester." 5 U.S.C. § 552(a)(4)(A)(iii); 28 CFR § 16.11(k)(1)(i) and (ii).

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⁹ The following are examples of requests in which government agencies did not charge the ACLU or ACLUM fees associated with responding to a FOIA request: (1) Immigration and Customs Enforcement granted the ACLU of Massachusetts a waiver of all search fees for a request submitted on Jan. 25, 2007; (2) The Office of Science and Technology Policy in the Executive Office of the President told the ACLU that it would waive the fees associated with a FOIA request submitted by the ACLU in August 2003; (3) The Federal Bureau of Investigation did not charge the ACLU fees associated with a FOIA request submitted by the ACLU in August 2002; (4) The Office of Intelligence Policy and Review did not charge the ACLU fees associated with a FOIA request submitted by the ACLU in August 2002; and (5) The Office of Information and Privacy in the Department of Justice did not charge the ACLU fees associated with a FOIA request submitted by the ACLU in August 2002.
material into a distinct work, and distributes that work to an audience" to be "primarily engaged in disseminating information" (internal citation and quotation marks omitted).10

As stated above, gathering and disseminating current information to the public is a critical and substantial component of PRA and ACLU's mission and work.

ACLU publishes newsletters, news briefings, reports and other printed materials that are disseminated to the public. See Exhibits A – C. ACLU also disseminates information through its heavily subscribed website, www.aclu.org, a blog, http://www.massrightsblog.org, and regular posts on social media sites such as Facebook and Twitter. See Exhibits D – F.

ACLU regularly publishes reports about government activity and civil liberties issues based on its analysis of information derived from various sources, including information obtained from the government through FOIA. This material is broadly circulated to the public and widely available to everyone for no cost or, sometimes, for a small fee. Many ACLU reports include a description and analysis of government documents obtained through FOIA.11

As the state affiliate of the national ACLU organization, ACLU also disseminates information through the ACLU. Since 2007 alone, ACLU national projects have published and disseminated over 30 reports. The ACLU also regularly publishes books, "know your rights" publications, fact sheets, and educational brochures and pamphlets designed to educate the public about civil liberties issues and government policies that implicate civil rights and liberties.12

The ACLU operates a widely-read blog where original editorial content reporting on and analyzing civil rights and civil liberties news is posted daily.13 The ACLU also creates and disseminates original editorial and educational content on civil rights and civil liberties news through multi-media projects, including videos, podcasts, and interactive features.14 The ACLU has also produced an in-depth television series on civil liberties called "The Freedom Files."15

The ACLU also publishes, analyzes, and disseminates information through its heavily visited website, www.aclu.org. The website addresses civil rights and civil liberties issues in depth, provides features on civil rights and civil liberties issues in the

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10 Notably, courts have found organizations with missions similar to the ACLU and that engage in information dissemination activities similar to the ACLU to be "primarily engaged in disseminating information." See, e.g., Leadership Conference on Civil Rights v. Gonzales, 404 F. Supp. 2d 246, 260 (D.D.C. 2005) (Leadership Conference on Civil Rights); ACLU v. Dep't of Justice, 321 F. Supp. 2d at 30 n.5 (Electronic Privacy Information Center).
12 A recent search of Amazon.com produced over 60 books published by the ACLU.
13 See http://www.aclu.org/blog.
15 See http://aclu.tv/.
PRA fuses journalistic reporting techniques and reliable, even-handed research to disseminate quality analytical content. See Exhibits G – I. Its in-depth research reports, press interviews, e-updates, library of primary and secondary materials about right-wing and anti-democratic movements, quarterly magazine, and website are all aimed at helping our allies craft more effective, non-demonizing language and strategies that further social justice. PRA’s researchers respond to daily telephone inquiries from journalists and advocates, supply customized information packets, offer advice on organizing strategies, and serve as nationally known public speakers for workshops and conferences.

According to a quarterly analysis done earlier this year, Political Research Associates’ online resources receive an average of 1.5 million hits a month from 600,000 visitors. It has a ranking of 6 out of 10 from Google, which indexes some 3,400 of its pages. There are over 1,110 known links to PRA’s home page.

*The Public Eye.* PRA’s quarterly magazine, is read by advocates, legislators, journalists, academics, donors, and many others, with a subscription base of over 1,000 subscribers. *See Exhibit G.* PRA is currently running investigative stories on a range of civil liberties issues, including government misconduct related to civil liberties, informants, fusion centers, and political spying. *The Public Eye’s* feature length analyses anchor the coverage of burning issues on our website and are picked up by numerous news aggregators, such as AlterNet.

*PRA’s website,* [www.publiceye.org](http://www.publiceye.org), which includes a dedicated “portal” page for civil liberties and other major issue areas. The civil liberties page is being designed to house our central repository for investigative research on civil liberties, domestic surveillance, racial profiling, and counterterrorism, for use by journalists, activists, the legal community, and others and will include research findings, primary documents, links to related information, and audio and video files. The site is promoted as go-to location for advocates, activists, and journalists.

*Print Reports:* PRA will be publishing reports based upon its civil liberties research with press conferences in several large cities. These reports will be released on the Web, as well as in print editions, to ensure broad circulation and availability and arrange cross-promotion with allied groups and bloggers. PRA regularly publishes reports, studies, and Activist Resource Kits, available at the website, [www.publiceye.org/reports.html](http://www.publiceye.org/reports.html).

*Radio:* PRA is partnered with the National Radio Project (producer of the nationally syndicated radio show, *Making Contact*). PRA researchers are regularly interviewed on public radio shows, including *Democracy Now* and morning news shows, and we will promote interviews with lead and local civil liberties researchers.

*Print articles and op-eds:* PRA writes and places stories for outside outlets, including op-eds for their local newspapers as well as Web based news aggregators, and pitch features to national magazines.

*Books:* Books by PRA authors include:

As the sustained public interest concerning the FBI’s work with local law enforcement clearly attests, the workings of the JTFs constitute a “matter of widespread and exceptional media interest in which there exist possible questions about the government’s integrity which affect public confidence,” 28 C.F.R. § 16.5(d)(1)(iv).

Accordingly, expedited processing is appropriate in this case.

Conclusion

If our request is denied in whole or part, we ask that you justify all deletions by reference to specific exemptions of the FOIA. We expect you to release all segregable portions of otherwise exempt material. We reserve the right to appeal a decision to withhold any information or to deny a waiver of fees or expedited processing.

We look forward to your reply to the Request within twenty (20) business days, as required under 5 U.S.C. § 552(a)(6)(A)(i). Please reply to this request to by contacting Laura Róto at (617) 482-3170 x311 or through email at lrotolo@aclum.org.

Thank you for your prompt attention to this matter.

Sincerely,

Laura Róto
ACLUM Staff Attorney

Thomas R. Cincotta
PRA Civil Liberties Project Director
Dear Ms. Rotolo:

This responds to your Freedom of Information/Privacy Acts (FOIPA) request.

The material you requested is exempt from disclosure pursuant to 5 U.S.C. § 552(b)(2), and 5 U.S.C. § 552(b)(7)(E). 5 U.S.C. § 552(b)(2) and 5 U.S.C. § 552(b)(7)(E) exempts from disclosure:

records or information related solely to the internal personnel rules and practices of an agency,

records or information compiled for law enforcement purposes, but only to the extent that the production of such law enforcement records or information (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law...

In applying these exemptions, I have determined that the records responsive to your request are law enforcement records; and that release of this information contained in these responsive records could reasonably be expected to interfere with the enforcement proceedings and risk circumvention of the law. For a further explanation of this exemption, see enclosed Explanation of Exemptions Form.

You may file an appeal by writing to the Director, Office of Information Policy (OIP), U.S. Department of Justice, 1425 New York Ave., NW, Suite 11050, Washington, D.C. 20530-0001. Your appeal must be received by OIP within sixty (60) days from the date of this letter in order to be considered timely. The envelope and the letter should be clearly marked "Freedom of Information Appeal." Please cite the FOIPA Request Number assigned to your request so that it may be identified easily.

Enclosed for your information is a copy of the Explanation of Exemptions Form and FBI File Fact Sheet.

Very truly yours,

[Signature]

David M. Hardy
Section Chief
Record/Information
Dissemination Section
Records Management Division
FREEDOM OF INFORMATION APPEAL

-- FOIA Request No. 1141758-000 --

EXHIBIT C
MEMO
July 29, 2004

To: A.J. Johnson, City Administrator

From: Gary R. Coderoni, Chief of Police

Subject: Agenda item for Council meeting of August 5, 2004

I am requesting permission from the Muscatine City Council to assign one Police Officer to the Federal Joint Terrorism Task Force (JTTF). Funding for this position is made available through a federal grant, which would account for the entire amount of the assigned officer's wages and benefits and overtime allocation, as well as a vehicle, vehicle maintenance and fuel costs. The grant is currently managed by the Scott County Sheriff's Office and funding for this assignment is secured until January 2006. This program requires the Police Department to backfill the vacancy of the assigned officer. The assigned officer would be housed at the Federal Bureau of Investigations Office in Moline, Illinois and his/her responsibilities would be the investigation of criminal activities, which fall under a Homeland Security umbrella.

Since the events of September 11, 2001, Joint Terrorism Task Forces have been created throughout the United States with the goal of mending the communication gaps that had previously existed between agencies. Officers assigned to these task forces work as a group over a specific geographic area under federal control and guidelines. Information available to the Task Force Members is considered matters of National Security and can only be disseminated to other officers with similar federal security clearance levels. The Muscatine Police Department became a member of the area Joint Terrorism Task Force in January 2003. At that time the Task Force was in its infancy with no real funding and operating only with part time/as needed personnel. Because of the obvious terrorism targets within a 100 mile radius of the Quad City area, funding is now available for a full time task force dedicated to homeland security issues. Our current member is a supervisor within the Muscatine Police Department with the necessary security clearances in place to exchange information with other members of the JTTF. Our goal is to assign one patrol officer to the JTTF and maintain the line of communication between our existing supervisor and the JTTF operations. This will allow for intelligence information to be passed to our supervisor, which by other means will be unavailable to us.

Our participation in this program will continue to benefit the City of Muscatine with regards to securing additional grant funds through Homeland Security Grant programs. Last year we were able to obtain Homeland Security monies in the amount of $25,000.00. This was appropriated in part because of our involvement in the existing JTTF as a question specifically asked in the grant application is, “Has your agency participated in any type of joint terrorism task
force activity, or are such activities planned in the near future?" Our ability to answer this question in the affirmative greatly increases our chances in securing these types of grants.

It is my position that the current budget for Police Operations will not need to be increased to allocate an officer to the Joint Terrorism Task Force. Should the program be dissolved for any reason, the assigned officer would return to the patrol division of the Muscatine Police Department. If the officer was returned and caused an overage in the budget, the low seniority officer would be laid off until such time as a position became available through attrition. In my opinion this is highly unlikely given the normal turnover within the police department.
MEMORANDUM OF UNDERSTANDING
BETWEEN CITY OF MUSCATINE, IOWA
AND SCOTT COUNTY, IOWA

This Agreement is made between the City of Muscatine, Iowa, and Scott County, Iowa (herein after referred to as “Agreement”), effective as of December 2, 2004.

The Agreement concerns an arrangement whereby the Scott County Sheriff’s Office will provide grant administrative services to the City of Muscatine, Iowa for Law Enforcement Terrorism Prevention Program (LETTP) Grant Number FY2004-LETTP-LEIN-06.

Under this Agreement: grant policy, regulations, and other matters pertaining to Grant Administration on behalf of Law Enforcement Intelligence Network Region 6 (LEIN) are to be determined solely by the Scott County Sheriff.

Grant administration services shall be provided to the City of Muscatine, Iowa in accordance with scope of work and allowable costs as approved by Law Enforcement Terrorism Prevention Program (LETTP) Grant Number FY2004-LETTP-LEIN-06.

The time, place, and manner in which these services are implemented shall be at the sole discretion of the City of Muscatine, Iowa.

The Scott County Sheriff, or agent shall reimburse the City of Muscatine, Iowa wage employment costs for (1) one person working full-time in this region under Grant Number FY2004–LETTP-LEIN-06 not to exceed ($68,713.00) sixty eight thousand seven hundred thirteen dollars.

The Scott County Sheriff, or agent shall reimburse the City of Muscatine, Iowa an amount not to exceed ($25,000) twenty-five thousand dollars for the purchase of required vehicle which will bear no law enforcement markings or law enforcement two-way radio’s.

The City of Muscatine, Iowa shall be responsible for maintenance and will provide liability insurance coverage to the extent required by law, to any authorized person who is the driver of a
motor vehicle leased, owned or operated for operational purposes under Grant FY2004-LETTP-LEIN-06.

The Scott County Sheriff shall reimburse the City of Muscatine, Iowa not to exceed ($250.00) two hundred fifty dollars monthly for vehicle fuel utilization.

Upon completion of Grant FY 2004-LETTP-LEIN6-06 both parties herein agree to the following vehicle disposal terms: The City of Muscatine, Iowa will keep the car if the value is less than ($5,000.00) five thousand dollars, if the value is greater than ($5,000.00) five thousand dollars the car will be sold and all proceeds sent to the Iowa Department of Public Defense for returning to the funding grant agency.

Termination of this Agreement will be made by certified mail by either party with (3) three months written notice given prior to termination.

For purposes of representation and indemnification, personnel appointed to the Law Enforcement Terrorism Prevention Program (LETTP) will be considered employees of the participating entity. The participating entity shall provide indemnification to the law Enforcement Terrorism Prevention Program (LETTP) participant while engaged in Law Enforcement Terrorism Prevention Program (LETTP) activities, to the extent permitted by law.

Each entity will accept liability, to the extent required by the Worker’s Compensation Act, of that jurisdiction for personal injuries occurring to its participant while engaged in the Law Enforcement Terrorism Prevention Program (LETTP).

SCOTT COUNTY, IOWA

Dennis Conard, Sheriff

CITY OF MUSCATINE, IOWA

Gary R. Coderoni, Chief of Police