FEDERAL BUREAU OF INVESTIGATION
CORPORATE POLICY DIRECTIVE

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1. Policy Directive Title. | Intelligence Policy Implementation Guide
2. Publication Date. | 2011-04-13
3. Effective Date. | 2011-04-13
4. Review Date. | 2014-04-13

5. Primary Strategic Objective.
   - Protect US from terrorist and foreign intelligence activity.

6. Authorities:
   - Additional authorities are listed in the Intelligence Policy Implementation Guide.

7. Purpose:
   - To promulgate the Intelligence Policy Implementation Guide (IPG).

8. Policy Statement:
   1. All FBI employees, detailees, contractors, task force officers, and others responsible for performing investigative operations and intelligence collection activities in furtherance of the mission of the FBI must comply with the policies and procedures contained in the IPG, which is consistent with the laws, rules and regulations governing FBI investigations, operations, programs, and activities.
   2. All Special Agents, professional staff, detailees, contractors, task force officers, and others responsible for performing investigative operations and intelligence collection activities in furtherance of the mission of the FBI must successfully complete all assigned training courses derived from the AGG-Dom, the DIOG, and the IPG.
   3. All updates and modifications to the IPG must be coordinated by the Division Policy Officer (DPO), the Corporate Policy Office, Resource Planning Office, and approved internally by the Directorate of Intelligence (DI) Assistant Director (AD).
   4. Unless otherwise specifically stated in the AGG-Dom, DIOG or FBI policy, SACs may delegate, as appropriate, approval authorities for authorized investigative operations and intelligence collection activities and methods as described in the DIOG and the IPG.

9. Scope:
   - This directive and the policies and procedures contained in the IPG apply to all FBI employees, detailees, contractors, task force officers, and others responsible for performing the DI mission.
10. Proponent:
Assistant Director, DI
Federal Bureau of Investigation

11. Roles and Responsibilities:
1. DI AD and Operational Program Managers
   1.1. Must promulgate and update, as necessary, a policy implementation guide which supplements the DIOG. The policy implementation guides must be approved by the Executive Assistant Director having oversight over the policy upon coordination through the FBI policy cycle.
   1.2. In consultation with the Office of General Counsel, must submit update requests to the policies and procedures contained in the IPG to the Corporate Policy Office for coordination.
   1.3. In consultation with the Office of Integrity and Compliance, must develop monitoring mechanisms to ensure employee compliance with the policy and procedures contained in the IPG.

2. FBI Employees, Detailees, Contractors, Task Force Officers, and Others
   2.1. Must comply with the policies and procedures contained in the IPG.
   2.2. Must timely and successfully complete all assigned training courses derived from the policies and procedures contained in the DIOG and IPG.

3. FBIHQ and Field Division Heads and Supervisors
   3.1. Must ensure their employees implement the policies and procedures contained in the DIOG and IPG.
   3.2. Must promptly assign DIOG and IPG training courses to their employees and ensure their employees timely and successfully complete the assigned training courses.
   3.3. Must monitor employee compliance with the policies and procedures contained in the DIOG.

4. DI AD
   4.1. Must approve all updates to the IPG upon coordination through the FBI policy cycle.
   4.2. Must coordinate DOJ approval of updates to the DIOG Classified Annex.
   4.3. Must coordinate the development of IPG training and set employee course completion deadlines (if applicable).

5. Corporate Policy Office (CPO)
   5.1. Must maintain the most current version of the PG on its website, coordinate modification requests to the IPG, and update the IPG as such requests are approved.
   5.2. Must develop and maintain a centralized portal for employee feedback of the policies and procedures contained in the IPG.

6. FBIHQ and Field Office Training Coordinators
   6.1. Must monitor timely and successful completion of PG training courses for all employees in their respective FBIHQ and Field Divisions (if applicable).
   6.2. Must provide training tracking information to the Division Policy Officer (DPO) on a regular basis to be determined by the DPO.

7. General Counsel
   7.1. Must ensure the PG is in compliance with the AGG-Dom, the DIOG and all applicable legal authorities governing FBI investigations, operations, programs, and activities.
   7.2. Must review all requested modifications to the policies and procedures contained in the IPG.

8. Inspection Division
   8.1. Must update all inspection auditing and monitoring policies and procedures to ensure appropriate oversight of the implementation of the IPG.

9. Office of Integrity and Compliance
   9.1. Must review all requested modifications to the policies and procedures contained in the IPG to...
ensure compliance with laws, rules and regulations governing FBI investigations, operations, programs, and activities.

9.2. In coordination with AD of DI and Operational Program Managers, must facilitate the development of monitoring mechanisms to ensure employee compliance with the policy and procedures contained in the IPG.

For additional, detailed roles and responsibilities associated with the laws, rules and regulations, including the policies and procedures contained within the IPG, governing FBI investigations, operations, programs, and activities, see Section 1 and 2 of the IPG.

12. Exemptions:
See IPG

13. Supersession:
See IPG

14. References, Key Words, and Links:
See IPG

15. Definitions:
See IPG

16. Appendices, Attachments, and Forms:
See IPG

Final Approval
Name: Sean M. Joyce
Title: Executive Assistant Director, National Security Branch
UNCLASSIFIED

ACLURM006046