Precedence: ROUTINE

Date: 04/05/2006

To: San Francisco

From: San Francisco

[Oakland Resident Agency]

Contact: SSA

Approved By: [Signature]

Drafted By: [Signature]

Case ID #: 800A-SF-136738-SAR-5

Title: GOALS AND OBJECTIVES


Synopsis: The goals and objectives for the period 4/1/2006 through 9/30/2006 are outlined in this communication.

Details: The purpose of this communication is to set forth specific, measurable, and obtainable goals and objectives for the period 4/1/2006 through 9/30/2006. These goals and objectives are outlined below:

Goal #1

Improve Efficiency and Effectiveness of Operations

Objective #1:
Obtain office space for Agents and Analysts on the main

Objective #2:
Designate Principal and Secondary Relief Supervisors

Objective #3:
Establish

Objective #4:
Conduct and document monthly squad meetings

Objective #5:
Assign an Operations Specialist to each investigative squad

Objective #6:
Open sub-files for each investigative squad

Objective #7:
Modify control files to appropriately reflect FBI priorities

Objective #8:
Conduct quarterly file reviews for Intelligence Analysts

Objective #9:
Establish mission statement

Objective #10:
Design and implement the website

Goal #2:
Increase the Quantity and Quality of

Objective #1:
Establish a schedule for annual

and SAC Briefings

Objective #2:
Provide to investigative squads on a quarterly basis and document that activity

Objective #3:
Train and other intelligence products

Objective #4:
Train all Analysts to utilize the

Objective #5:
Train all Analysts to utilize the

Objective #6:
Train all Analysts with regard to

Objective #7:
Institute

Objective #8:
will produce
To: San Francisco  
From: San Francisco  
Re: 800A-SF-136738-SAR, 04/05/2006

Goal #4:
Objective #1: Meet with each investigative squad to discuss

Objective #2:

Objective #3:

Objective #4:

Goal #3:
Enhance the
Program

Objective #1:

Objective #2:

Objective #3:

Objective #4:
To: San Francisco  From: San Francisco  Re: 800A-SF-136738-SAR, 04/05/2006

Objective #5:

Objective #6:

4

ACLURM008254