



Operating Policy and Procedure

OP 52.06: Project Management Practices

DATE: December 1, 2009

PURPOSE: The purpose of this Operating Policy/Procedure (OP) is to establish enterprise-wide project management practices for all information resources projects.

REVIEW: This OP will be reviewed in November of even-numbered years by the IT policy and planning officer and IT project manager who will recommend revisions to the TTU chief information officer (CIO) by December 15.

POLICY/PROCEDURE

1. Texas Administrative Code Chapter 216 requires that the university institute and publish an operating procedure that identifies the components and general use of project management practices at an institution-wide level.
2. Information resources projects at the university will be managed in accordance with industry project management best practices and the Department of Information Resources Texas Project Delivery Framework,¹ appropriately customized to the specific circumstances of Texas Tech University's environment and needs.
3. The IT Project Management Practices Guide (<http://www.infotech.ttu.edu/pmguide.pdf>) is the result of collaborative work at the Texas Tech System level and contains a repeatable, institution-wide approach for the management of information resources projects. All information resources projects at the university shall utilize this guide in all aspects of its management.
4. Alternatively, the Texas Project Delivery Framework may also be used to manage information resources projects at the university. More information on the framework can be found at <http://www.dir.state.tx.us/pubs/framework/index.htm>.
5. However, per Texas Government Code Chapter 2054, major contracts or major information resources projects must utilize the Texas Project Delivery Framework. "Major contracts" means a contract that has a value of at least \$1 million.² "Major information resources project" generally means an information resources technology project that exceeds \$1 million in cost and requires a year or longer to complete.³

¹ Mandated by TAC §216.21

² Defined by Texas Government Code §2262.001

³ Defined by Texas Government Code §2054.003